

**TOWN OF NORTHAMPTON
REGULAR MEETING
December 19, 2012**

The regular meeting of the Town of Northampton was held on Wednesday December 19, 2012 in the Municipal Building at 412 South Main St., Northville, NY. Supervisor Kemper called the meeting to order at 6:30 p.m.

PRESENT: Supervisor: Linda Kemper
Councilmen: Darryl Roosa, Ivar Anderson and William Gritsavage
Absent: Bob Ellsworth,

RECORDING SECRETARY: Elaine Mihalik-Town Clerk

ALSO PRESENT:
Matt Ginter, Code Enforcer Officer
Greg Ellsworth, Community Enhancement Officer
Frank Bendl, Skip Taylor and Bob Smith

MOTION ON MINUTES: Councilman Gritsavage motioned to approve the November 8, 2012 Special meeting, and the November 20, 2012 Regular Town Board meeting, seconded by Councilman Roosa and passed by,
4-Ayes: Kemper, Anderson, Roosa and Gritsavage 0-Nays

MOTION: Councilman Anderson approved paying the warrants, as presented to the Board, seconded by Councilman Gritsavage, and passed by,
4-Ayes: Kemper, Anderson, Roosa and Gritsavage 0-Nays

<u>December 19, 2012 Warrants</u>	
General	\$18,453.54
Ambulance Fund Account	0.00
Highway	6,536.63
Sacandaga Lighting	1,849.54
Sacandaga Water District	1,204.35
Sacandaga Sewer District	<u>481.54</u>
Total Warrants	\$28,525.60

MOTION on Resolution 2012 – 17: Resolution adopting Local Law #3 of 2012 Amendment to Local Law #2 of 2006 Entitled “Town of Northampton Property Maintenance Law”

The foregoing resolution was made by Councilman Anderson and seconded by Councilman Roosa.

WHEREAS: the Town of Northampton previously passed Resolution 2006-18 dated November 30, 2006, adopting Local Law #2 of 2006 entitled “Town of Northampton Property Maintenance Law”; and

WHEREAS: since that time, there has developed a need to amend Section 14 of Local Law #2 of 2006 which is entitled, “Penalties”; and

WHEREAS: a public hearing on said Local Law was held November 8, 2012, and everyone who wanted to heard was heard; NOW THEREFORE BE IT

RESOLVED: that the Town Board of the Town of Northampton hereby passes the amendment to Section 14 of Local Law #2 of 2006; AND BE IT FURTHER

RESOLVED: that a copy of the Local Law with amendment and resolution be sent to the Town Attorney who then sends it to the Department of State for filing of said amendments; AND BE IT FURTHER

RESOLVED: that each and every thing be done to further the purport of this resolution and that it be recorded in the Town Clerk's minutes and be a permanent record of the Town.

VOTE: Linda Kemper	Aye	Ivar Anderson	Aye
Bob Ellsworth	Absent	William Gritsavage	Aye
Darryl Roosa	Aye		

COMMUNICATIONS:

- Time Warner "News You Share"
- APA Major Project Public Notice Application Completed-APA Project #2012-172
- APA Minor Project Public Notice Application Received-APA Project #2012-200
- APA Major Project Public Notice Application Received-APA Project #2012-204
- Great Sacandaga Lake 2012 Final Report
- Received from the Fulton County Supervisors "Resolution #422 Awarding Bid to Frontier Communication for Long Distance Telephone Service for 2013-2014"

Code Enforcer Report: Matthew Ginter reported for the month of November 1-30, 2012 a total of \$75.00 collected in fees and 3 permits were issued #67-Deck permit; #68-Deck Alterations permit; #69- House permit, this was a reconstruction after a house fire and 1 - Municipal Search. Estimated Project Costs is \$209,000.00.

Mr. Ginter provided a copy of his proposed fees and for adding categories that are not currently on the Town of Northampton Building Permit Fee Schedule for the Board to review and discuss. I would like to work at getting all of the Code Enforcement forms on the website.

It was suggested to review and revise the current Town of Northampton Building Permit Fee Schedule.

MOTION: Councilman Gritsavage motioned approval of adding the following categories and fees to the Town of Northampton Building Permit Fee Schedule which will take effect January 1, 2013:

Solar panel installation - \$40.00; Lot Line Adjustment - \$40.00; Septic system repair increased to \$45 and to increase the fee for a copy of the Town of Northampton Zoning and Sub-division Law to \$50, seconded by Councilman Roosa, and passed by, 4-Ayes: Kemper, Anderson, Roosa and Gritsavage 0-Nays

Mr. Ginter has asked what authority he has in regards to reduce a fee or to raise a fee. It was in the past, that if someone had a fire in the Town; and they wanted to rebuild; they didn't have to pay the fee. There is nothing written officially to do this. Also, occasionally there are times when something has been done after the fact, the owner saying that they didn't realize that they needed a permit. Some times I have to use my discrepancies. I want to make sure that I have the authority, stated Mr. Ginter.

Supervisor Kemper: If someone states that they didn't know. It's their responsibility to check it out.

Mr. Ginter: It doesn't happen a lot but every once and a while.

I just want to know if I have the authority.

Councilman Gritsavage: If you receive an application where there has been a fire. Let the applicant know you have to come to the Town Board to see if their fee can be waived.

Mr. Ginter: It may come a time where there might not be the time for that process. Could I call one or two of the Town Board members and ask that question?

Councilman Gritsavage: Call the Supervisor and ask if the fee could be waived.

Supervisor Kemper: Mr. Ginter could call her and she could notify the Board members.

Councilman Gritsavage: Yes, I can not imagine not giving it to them. But the question is. Do you (Code Enforcement Officer) have the authority?

You should contact the Supervisor and if she has any concerns then she can call two Board members for their informal approval.

Supervisor Kemper: Mr. Ginter has been doing a tremendous job, he is a good choice. It works perfect, to compliment the Town of Northampton with the Town of Edinburg. It works out well for both of us.

Mr. Ginter would like to have the current approved Town of Northampton Zoning and Sub-Division Law posted on the website along with the forms for the various Town Building permits applications. Have you heard back from Dylan? No, an e-mail was sent saying a CD was available with the Zoning and Sub-Division Law in the Clerk's office for him. Bookkeeper, Mrs. Shepard has left several messages and saw him on the street but has not heard back from him as of yet.

Mr. Ginter has received the NYS Department of State Division of Code Enforcement and Administration Educational Service Unit confirmed upcoming Code Enforcement training courses on the following dates: January 8, 9, 10, 2013; February 5, 6, 7, 2013; March 5, 6, 7, 2013; April 2, 3, 4, 2013; May 7, 8, 9, 2013; and June 4, 5, 6, 2013. He explained that he is Code Enforcement Officer in the Town of Edinburg also and he has spoken with their Supervisor of the Town of Edinburg. Mr. Ginter was told by Supervisor Raymond that the Town of Edinburg would pay for three of these six training sessions.

Supervisor Kemper stated that she too has spoken with Edinburg Supervisor Raymond and they are in agreement with paying for every other training class.

MOTION: Councilman Gritsavage approved Code Enforcer; Matthew Ginter's training travel and overnight stay as set forth in the Town of Northampton Travel Manual for the Code Enforcement training course that will be held on January 8, 9, and 10, 2013. There will be a total of 6 training sessions in the year 2013. With Mr. Ginter being the Town of Edinburg's Code Enforcement Officer also, it was agreed with the Town of Edinburg that they would pay for three of these six training sessions and the Town of Northampton would pay for the remaining 3 training sessions for Code Enforcement Officer, Matthew Ginter to attend, seconded by Supervisor Kemper, and passed by,
4-Ayes: Kemper, Anderson, Roosa and Gritsavage 0-Nays

COMMUNITY ENHANCEMENT REPORT: Greg Ellsworth provided his November 19, 2012 – December 19, 2012 monthly review report of the current property inspection cases.

Greg informed the Town Board that his hours have changed at work to days starting January 2013, which will effect his hours as Community Enhancement Officer for the Town.

JUSTICE REPORT: The Justices reported of a total of 33 cases handled and \$3,000 collected in fines for the month.

Councilman Anderson motioned to accept the Justice report, seconded by Councilman Roosa and passed by,

4-Ayes: Kemper, Anderson, Roosa, and Gritsavage 0-Nays

Committee Reports:

ANIMAL CONTROL: Mr. Duesler reported receiving a call on a lost dog and he found the owner. He picked up a stray and took to H.P. Rescue, there was also a loose dog reported in a trailer park. Police found two dogs on Route 30 and Mr. Duesler reported that he called the owner of the dogs.

A call was received regarding a wolf dog at large. Another call was received of a loose dog. At 11:30 pm he received a call from a Trooper notifying him of a dog been hit on Route 30.

ZONING: Councilman Roosa motioned to approve re-appointment of Amanda Skotarczak as member on the Town of Northampton Zoning Board of Appeals, seconded by Councilman Gritsavage and passed by,

4-Ayes: Kemper, Anderson, Roosa, and Gritsavage 0-Nays

PLANNING BOARD:

It was unanimously agreed to table the proposed appointment of Robert Hallenbeck as member on the Town of Northampton Planning Board. The Supervisor stated that she would like to talk with Mr. Hallenbeck first to get his approval.

AMBULANCE: During October members responded to 4 calls in the Town of Northampton, 6 calls in the Village of Northville, 1 in the Town of Hope, and 1 Mutual Aid call in Edinburg. They volunteered 103 man hours and traveled 296 miles thru the month.

During November members responded to 9 calls in the Town of Northampton, 4 calls in the Village of Northville, and 2 calls in the Town of Hope. They volunteered 115 man hours and traveled 292 miles thru the month.

MOTION 2013 NAS Officers

Councilman Anderson approved the 2013 Officers appointed to the Northampton Ambulance Service: Chief-Jack Farquhar; 1st Asst. Chief-Eric Shumaker; 2nd Asst. Chief-Jon VanAlstyne, Secretary-Holly Clairmont; Treasurer-Ruth Farquhar; Representatives-Jill Dunham and Doug Ellsworth, and Alternate-Jeff Daum, seconded by Councilman Roosa, and passed by,

4-Ayes: Kemper, Anderson, Roosa and Gritsavage 0-Nays

REFUSE & GARBAGE:

~The Town Clerk has received the Fulton Co Dept of Solid Waste 2013 - A to Z Policy Guidebook

~The transfer station will be open on Monday, 12/24/12 Christmas Eve and Monday, 12/31/12 New Years Eve.

~The station will closed on Tuesday, 12/25/12 for Christmas Day and Tuesday, 1/1/2013 for New Year's Day.

HAULING FEES: for the month of November 2012

County Transfer	82.440 Ton @ \$52	\$4,286.88
Curbside Recycling	15.150 Ton @ \$25	\$ 378.75
Transfer Station Recycling	1.360 Ton @ \$12.50	\$ 17.00
Metal	3.240 Ton @ \$20	\$ 64.80
Total		<u>\$4,747.43</u>

HARDFILL Site: \$30.50 was collected for the month November 2012. There were a total of 48 vehicles come to the Hardfill site.

\$34.50 was collected at the Hardfill site December 1 thru December 11, 2012. There were a total of 15 vehicles come to the Hardfill site.

Supervisor Kemper: I think that at some point next year the Town Board should look at the costs to benefit of keeping the Hardfill site open as late as we do because for the cost that we are paying someone for just receiving the tires. It was cost effective when we had the CD container, but we don't have it anymore.

SACANDAGA PARK WATER & SEWER:

November 2012:

Water: November-2011-usage, 936,000 gallons pumped.

November 2012-usage, 1,270,000 gallons pumped

Meters:

~ No problems to report

Repairs/Maintenance:

~Repaired broken line of McKinley Ave.

~Installed 1 new curb valve on Co. Hwy 123

~ Replaced broken curb rod on McKinley Ave.

~ Shut shallow water mains off for the season

Wastewater: November 2011 daily average flow 24,900 gallons.

November 2012- daily average flow 22,500 gallons.

Repairs/Maintenance:

~ No problems to report.

~Received price quote from Adirondack Septic Co. for power jetting sewer mains.

- Price quoted: \$2,700 per 8 hr. day (includes vacuum)

- Time approximately 3-4 days = \$8,100-\$10,800 per year preventative maintenance.

Councilman Anderson: I don't go along with that. Maybe for the first year it might be worth while to spend that kind of money.

Supervisor Kemper: We might have to have more done on McKinley Ave.

Councilman Anderson: That's fine. But maybe we should spend the \$50,000.

Supervisor Kemper: I can't see buying new equipment.

Councilman Gritsavage: I think we ought to try the preventative maintenance. I don't want to buy a \$50,000 piece of equipment.

Councilman Anderson: If we could find someone that could share the equipment with us, then that would be fine.

Councilman Gritsavage: It's just for the Sacandaga Park District. It is not for the whole town.

Supervisor Kemper: It was recorded from a Joint Municipal meeting that in the interest of the Village of Northville for the expenses of the hand-held water meter reader. We do have all the agreements in place with the Town of Northampton paying 25% and the Village of Northville paying 75% for the old water meter reader. We did the math with all the users and it was only fair. We should do the same, as well, with the new hand-held water meter reader.

Councilman Roosa was in agreement with doing the same, as well, with the new hand-held water meter reader

MOTION: Resolution #2012-18: Resolution establishing a change in water usage fees for the Sacandaga Park Water District

The foregoing resolution was made by Councilman Anderson and seconded by Councilman Roosa.

WHEREAS: the water usage fees rate schedule was established in 1986 in the Sacandaga Park Water District; and

WHEREAS: on October 19, 2011, by Resolution 2011-12, the water rents were increased for the first time since 1986; and

WHEREAS: the water rents need to be increased by 50% from the 2012 rates to keep integrity of fund balance with the District; and

WHEREAS: notice was made available at the public hearing along with the 2013 budget on November 8, 2012; NOW THEREFORE BE IT

RESOLVED: that the 2012 water rents increased again by 50%; AND BE IT FURTHER

RESOLVED: that the multiplication factor for calculating the sewer rate (which comes from the current water rent) not be increased and be kept at the same rate as that of the 2012; AND BE IT FURTHER

RESOLVED: that each and every thing be done to further the purport of this Resolution; and that it be recorded in the Town Clerk's minutes and be a permanent record of the Town.

VOTE: Linda Kemper	Aye	Ivar Anderson	Aye
Bob Ellsworth	Absent	William Gritsavage	Aye
Darryl Roosa	Aye		

Town Clerk:

The Town of Northampton Administrative Offices are going to be closed from December 24, 2012 thru January 1, 2013 for Christmas and New Year's Holiday.

After discussion, it was agreed by all Town Board members present that the Year-end meeting to sign off on all town books will be held on Thursday, December 27, 2012 at 6:30 p.m.

MOTION: Councilman Roosa motioned to approve the Town Clerk's November 2012 monthly report as presented and seconded by Councilman Gritsavage, and passed by, 4-Ayes: Kemper, Roosa, Anderson and Gritsavage.

<u>Account#</u>	<u>Account Description</u>	<u>Fee Description</u>	<u>Qty</u>	<u>Local Share</u>
A1255	Conservation	Conservation	25	20.47
	Marriage Certificate	Marriage Certificate	1	10.00
			Sub-Total:	\$30.47
A2130	Hardfill Site	Hardfill Site	2	36.50
	Transfer Station	Transfer Station	6	60.00
			Sub-Total:	\$96.50
A2544	Dog Licensing	Female, Spayed	1	7.00
		Male, Neutered	1	7.00
			Sub-Total:	\$14.00
A2770	Minor Sales	Fax	6	6.00
	Photo Copy	Photo Copy	135	33.75
			Sub-Total:	\$39.75
B2110	Building Permits	Building Permits	3	50.00
	Municipal Searches	Municipal Searches	1	25.00
			Sub-Total:	\$75.00
			Total Local Shares Remitted:	\$255.72
Amount paid to: NYS Ag. & Markets for spay/neuter program				2.00
Amount paid to: NYS Environmental Conservation				402.53
Total State, County & Local Revenues:			\$660.25	Total Non-Local Revenues:
				\$404.53

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Elaine Mihalik, Town Clerk, Town of Northampton during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

_____	_____	_____	_____
Supervisor	Date	Town Clerk	Date

Supervisor's Report:

- ~ Our revenues are falling short on what we anticipated in the Mortgage Tax area. I believe the market is picking up on sales.
- ~ The Auditor has come in and checked on the Towns "Tax Cap calculations" and everything is okay.
- ~ The Auditor has informed the Supervisor that the Audit report has been to his Superior, and it is in the Underwriting and Edit Department.

OLD BUSINESS:

Town hall Roof: Councilman Anderson stated that there will be a presentation done by the Engineers on the roof plans and specs.

Councilman Gritsavage: How are we doing with the water and sewer bill?

Councilman Anderson: I have rewritten a scenario for the three Engineers that we have.

Councilman Gritsavage: Will we maybe see that next month?

Councilman Anderson: I would hope so.

Supervisor Kemper **opened the floor for Public Comment at 7:16 p.m.**

Skip Taylor: Is there a Joint Inter-Municipal Committee meeting scheduled? If so, are will you post the time and the date?

Councilman Anderson: We haven't set any meeting.

Skip Taylor: I think that the board would have to post it because the board who had created this committee stated that it would be a public meeting.

Supervisor Kemper: We would, because it's the right thing to do.

Councilman Anderson: We normally don't have too, because we have only two members from each board on the committee.

Councilman Gritsavage: They don't take any action.

Skip Taylor: Do you have any idea what your fund balance is going to be?

Supervisor Kemper: We will still have a lot of things coming in from leftover bills that will be coming in January 2013. We won't know until then, what our actual fund balance will be.

Community Preparedness Association

Bob Smith explained that the Community Preparedness Association is an Association with residents from different area associations. This was done in order to establish a Community Emergency Center for disaster that we need to start preparing for. The Town Board has discussed this in the past.

We are out seeking support and recognize that a lot of Municipals or other organizations may not be in the position because of not knowing your fund balances. We are looking at getting in-kind support from the non-for-profits. We are looking at getting confirmed support from the Northville Rotary to get the ball rolling for a generator for the Northville Central School site.

Supervisor Kemper explained the previous discussions and meetings at the NCS that had taken place with planning for an Emergency Center. The NCS did not qualify because it of the way it was wired.

Bob Smith: The Red Cross has been back to the NCS since then and the NCS has now been approved, because there are no other options, as a Red Cross supported Community Emergency Center. Now we are trying to get it so that we have a long term approval for events that maybe there will be days without power.

Supervisor Kemper: Are you working with Alan Polmateer to see if there are grant opportunities out there?

Bob Smith: This Association is looking to be informed if the Municipals are aware of any grant opportunities. We are looking at the geographic areas covered by the Northville and Edinburg School District region. If we can come up with a certain amount of money to show in-kind support, you have a better chance at funding.

Councilman Gritsavage: Do you need a Municipality to sponsor you?

Bob Smith: Eventually. It depends on what type of a grant is available. The municipality may say they can provide some kind support or grant support. My goal is to

get 50% before we go for municipal support or grant support, not only with Municipal but private, non-for-profits, and the community at large.

Supervisor Kemper: If you go for the grant, you stand a much better chance if you have different entities joining in and doing it.

Bob Smith: We have representatives from 17 different organizations.

Supervisor Kemper: Does Edinburg have anything in place?

Bob Smith: We've got plans from different Municipalities. The Town of Providence has a fairly legitimate disaster plan. But it only covers maybe 30 or 40 people because the Town of Providence facility is very limited.

Supervisor Kemper: Who else has generators equipped for this? Our firehouse has a generator but the building is small.

Bob Smith: We included the Northville and Edinburg School District area because of that. We need the food storage capacity and the facility itself in order to have the accommodations. The Red Cross stated that they can provide the cots and other supplies. The first topic is to get the generator so that we have the ability to provide heating, a safe and secure site with food.

Supervisor Kemper: It was noted at the past meetings that with a Red Cross approved site; you couldn't have individuals bringing in prepared food. It all has to be done professionally.

Bob Smith: The Red Cross has come in and has re-approved the site.

Supervisor Kemper: Maybe with all of the disasters that have been going on now they have changed.

Also, If there is funding available. Many times they match but it doesn't necessarily have to be a dollar amount. It could be in services with workers, equipment, etc.

Bob Smith: We have commitments from a variety of folks to help out with the generator. Everyone is included and we are all going to be impacted if something happens.

Supervisor Kemper: The Northville School District, would that include part of Hope, part of Mayfield, part of Edinburg, part of Benson?

Bob Smith: We chose the Edinburg and Northville School District boundaries.

Fish House is Broadalbin.

Bob Smith: We are a new group and it doesn't mean that it couldn't change. But, it is not new territory. We know that the project has been on the agenda for several years.

Supervisor Kemper: Bob, thank you for volunteering to keep the Town Board posted. I'm sure I speak for the Town Board that I think that we certainly support you 100% in trying to get the people involved. What ever you need, I will certainly keep my eyes open and ask around to continue to get the support.

Councilman Roosa: Regarding the generator, the 1500 KW, where did that come from? That wouldn't cover the whole school.

Bob Smith: No, not the whole school. It would cover the cafeteria kitchen, the Auditorium, the boiler, the safety alarms, the gym where they would have the mats and cots, one elevator, but not all the classrooms.

Councilman Roosa: Did you mention looking into surplus items?

Bob Smith: Yes.

Councilman Roosa: The Village is registered on that surplus program. The School is not.
Supervisor Kemper: The Town is too.

Bob Smith: Will you do that? I do have individuals that are also keeping track of that.
Councilman Roosa: The only problem with surplus is that it is surplus. It is not state of the art. There were two high capacity generators back in July that have been used in a military facility some where. We need to get that request form filled out.

Bob Smith: I would appreciate it if either municipality or organization that would look into that.

We have to look at it as life is full of compromises and we have to learn to be flexible. If we are going to accomplish what we are looking to accomplish then we may have to compromise and look at it different ways of solving the problem.

Supervisor Kemper **closed the floor for Public Comment Session at 7:36 p.m.**

The Organization meeting will be held on Monday, January 7, 2013 at 6 p.m.

The next **regular Town Board meeting** will be **Wednesday, January 16, 2013 at 6:30 p.m.**

ADJOURN: Not having any more business come before the Board, Councilman Gritsavage motioned **to adjourn the meeting at 7:37 p.m.**, seconded by Councilman Anderson, and passed by,
4-Ayes: Kemper, Anderson, Roosa, Ellsworth and Gritsavage 0-Nays

Respectfully submitted,

Elaine Mihalik, RMC
Town Clerk