

**TOWN OF NORTHAMPTON
REGULAR MEETING
December 16, 2015**

The regular meeting of the Town of Northampton was held on Wednesday, December 16, 2015. Supervisor Groff called the meeting to order at 7:00 p.m. in the Municipal Building at 412 South Main St., Northville, NY. Supervisor Groff led the salute to the flag.

PRESENT: Supervisor: James Groff
Councilmen: Darryl Roosa, Ivar Anderson, Art Simmons and William Gritsavage

RECORDING SECRETARY: Elaine Mihalik-Town Clerk

Other Town department representatives in attendance were:

Bookkeeper-Nathaniel Matthews; Matthew Ginter-Code Enforcement Officer; Kip Richardson-Highway Superintendent; Melissa Mazzarelli-Assessor; and Ken Cramer-Water/Sewer District Operator

Also present: Steve Collins

MOTION: Councilman Gritsavage motioned to approve the November 18, 2015 minutes of the Regular meeting and Public Hearing on the 2016 Budget as presented by the Clerk. Seconded by Councilman Anderson and

Adopted by a vote of 5-Ayes: Groff, Anderson, Roosa, Gritsavage and Simmons 0-Nay

Supervisor Groff opened the floor to Public Comment at 7:01 p.m.

RES. #2015-34: Resolution Authorizing Transfer of Funds within Accounts to meet certain Contractual Expenses for Accounts Payable from 2015 Budget Line Items.”

Councilman Anderson offered the following resolution and moved its adoption.

Councilman Gritsavage seconded the motion.

WHEREAS, within the budget certain appropriated amounts are insufficient to meet certain accounts payable expenses from Budget line items from 2015 Budget for the December transfers;

NOW THEREFORE BE IT

RESOLVED, that the Town Supervisor be authorized to transfer the below indicated funds from within existing accounts of the 2015 budget to cover anticipated expenses;

December

\$3,000.00

From: A9901.9 – Interfund Trans – Bldg Reserve

To: A620.402 – Buildings – Repair & Maint.

\$750.00

From: A6772.4 – Programs for Aging – Contractual Exp

To: A5182.4 – Street Lights

\$27,500.00

From: A5110.410 – General – Paving and Sealing
To: A5110.1 – Gen. Repairs – Pers. Services

AND BE IT FURTHER

RESOLVED, that this resolution be recorded in the Town Clerk’s minutes and be a permanent record of the Town and a copy be filed with the Supervisors records for auditing purposes.

ROLL CALL VOTE:

James Groff	Aye	Ivar Anderson	Aye
William Gritsavage	Aye	Art Simmons	Aye
Darryl Roosa	Aye		

MOTION ON WARRANTS

Councilman Anderson approved paying the warrants as set forth and seconded by Councilman Simmons. Adopted by a vote of 5-Ayes: Groff, Gritsavage, Simmons, Roosa and Anderson 0-Nays

November 2015 Warrants

General Fund “A”	\$21,873.02
General Ambulance Fund Account	0.00
General Fund “B”	2,424.16
Highway “DB”	2,219.29
Sacandaga Lighting District “SL”	1,109.63
Sacandaga Sewer District “SS”	468.07
Sacandaga Water District “SW”	516.87
Trust & Agency Fund	<u>567.80</u>
Total Warrants	\$29,178.84

Supervisor Groff opened to public comment at 7:01 p.m.

Kip Richardson questioned the transfer in resolution #2015-34 from A5110.410 – General – Paving and Sealing to A5110.1 Gen. Repairs - Pers. Services.

Whatever is left over in the Budget will go into the Highway Equipment Reserve stated Mr. Matthews. This transfer is for year-end payrolls. At the end of the year is the pay roll, your equipment purchases, and all of your contractual expenses. Everything on your bottom line adds up to your total expenses. Your total revenue is everything that comes in. At the end of the year I look at what extra I can put into the reserve is that difference.

I’m hoping that goes back into the paving for next year stated Mr. Richardson.

You already have some money scheduled to go into the reserve which will. The net at the end of 2015 will tell us how much extra we will be put in too stated Mr. Matthews.

COMMUNICATIONS

- Monthly Report of Revenues and Expenditures as of 11/30/2015
- Monthly Transfers for Abstract of Audited vouchers
- Time Warner
- Fulton Montgomery Regional Chamber of Commerce Newsline
- Laberge Group Re: Funding & Engineering NYS Water System information

CODE ENFORCEMENT: Matthew Ginter collected \$460.00 in fees in. The total Estimated Project Costs was \$98,440.00.00. A total of (7) permits were issued in November 2015; #071-13R2 permit

renewal; #077-15 Solar Panels #078 Storage Building; #079-15 Addition; #080-15 Septic; #081-15 Alterations/repairs; and #082-15 Septic system.

Resolution #2015-35: Authorizing Amending of Zoning/Building Permit Fee Schedule for the Town of Northampton

Councilman Anderson offered the following resolution and moved its adoption.

Councilman Gritsavage seconded the resolution.

WHEREAS: During December 1988 a public hearing was held in the Town of Northampton for the purpose of establishing a building permit fee schedule. As a resolution of said public hearing a fee schedule was in fact established; AND

WHEREAS: During 1989 the Town of Northampton building permit fee schedule was modified; AND

WHEREAS: During 1992 the Town of Northampton building permit fee schedule was modified; AND

WHEREAS: During October 1992 the Town of Northampton building permit fee schedule was modified; AND

WHEREAS: On October 18, 2006 the Town of Northampton building permit fee schedule was modified; AND

WHEREAS: On June 16, 2008 the Town of Northampton building permit fee schedule was modified; AND

WHEREAS: On December 19, 2012 the Town of Northampton building permit fee schedule was modified and were to take effect January 1, 2013; AND

WHEREAS: During January 2013 the Town COE had requested to modify existing fee schedule and was ordered by Town Board to submit requested modification to Board for review; AND

WHEREAS: During the February 20, 2013 meeting of the Town Board, modified fee schedule was presented for review and action; AND

WHEREAS: During the February 20, 2013 Town Board regular meeting the requested revised permit fee schedule was addressed and moved for adoption. NOW THEREFORE BE IT

WHEREAS: During the November 18, 2015 meeting of the Town Board, modified fee schedule was presented for review and action; AND

WHEREAS: WHEREAS: On December 16, 2015 the Town of Northampton building permit fee schedule was modified moved for adoption and were to take effect January 1, 2016; NOW THEREFORE BE IT

RESOLVED: the following attached, revised permit fee schedule be utilized for all Town of Northampton COE permit operations; AND BE IT FURTHER

RESOLVED: that copies of this resolution be made part of the minutes of this meeting a copy filed with the Clerk and Supervisors record for auditing purposes

ROLL CALL VOTE:

James Groff	Aye	William Gritsavage	Aye
Darryl Roosa	Aye	Art Simmons	Aye
Ivar Anderson	Aye		

Discussion on proposed Fee Changes:

Matthew Ginter: I wanted to bring this to the board's attention that our fees are really low in my proposal and explained the definition for a Minor subdivision is 4 lots or under and a Major subdivision is 5 or more lots.

Some of the expenses we have incurred in the past was because of a member that was currently out of the state and because we needed that member in order to make a quorum for a public hearing. We had to post

that meeting legal notice in the newspaper of the state where that member was, along with posting the legal notice here in our local newspaper, stating that we were going to skype with that member for that meeting. We paid over \$100 to just advertise that legal notice in the members states local newspaper for that meeting. That didn't include the fee for the posting in our local newspaper. If we can get enough members locally to be here for a meeting I don't think it's necessary to include that person out of the state. But if we have too that is one cost that we would incur.

When you get into the subdivisions, the last few cases required a lot of input from the Town Attorney and we have Scott Henze from the County Planning Department helping and we get billed for that.

MOTION ON FEE CHANGES

MOTION:Councilman Gritsavage motioned to adopt charging \$100.00 an application fee for a Major Subdivision and for a Minor Subdivision plus \$50.00 per lot. Seconded by Councilman Anderson and Adopted by a vote of 5-Ayes: Groff, Gritsavage, Roosa, and Simmons 0-Nays

MOTION: Councilman Gritsavage motioned to adopt charging \$50 for a ZBA application plus expenses. Seconded by Councilman Roosa and Adopted by a vote of 5-Ayes: Groff, Gritsavage, Roosa, and Simmons 0-Nays

ZONING BOARD OF APPEALS

The next scheduled ZBA meeting is set for December 23, 2015 at 7 p.m.

PLANNING BOARD

The Planning Board's next scheduled meeting is for Tuesday, January 12, 2016 at 7 p.m.

JUSTICE: Councilman Anderson motioned to accept the Justice report, there were a total of 25 cases handled and \$2,251.00 was collected in fines for the month, seconded by Councilman Roosa and passed by, 5-Ayes: Groff, Roosa, Gritsavage, Anderson and Simmons 0-Nays

ANIMAL CONTROL: I have not heard anything from Agricultures and Markets stated Supervisor Groff.

YOUTH /REC: Councilman Gritsavage: We held a meeting on Thursday, December 10, 2015. A presentation was made by Tom Preston from Oak Mountain Ski stated Councilman Gritsavage. We agreed to pay \$5 per child to help to encourage the children that have been attending the program next year per trip. This would be paid to Oak Mountain itself which would be deducted from their daily ticket fee. The student would be skiing for \$13.00 a day instead of \$18.00. We discussed last year's program and everyone agreed it was a success. At the end of the meeting a letter of resignation was received from Molly Whittaker, Director for family reasons, effective December 31, 2015. We are now in the process of deciding of where we are going from here. We will be having more meetings to determine what we want in a new director. We will have to hire someone to fill this position before the summer. We made a decision on the people who would be able to attend the summer program. I was agreed if the person from a township Municipality that wasn't participating in the program than even though they wanted to pay the fee that they would not be eligible to attend the program.

We will be notifying those people who have sent their children in the past that hopefully they would put pressure on their Town Board to participate and pay to get back into the program. This is the first year in a long time for the Town of Day to participate in the program.

Supervisor Groff: So, the children who live in the school district that are from Hope cannot come?

Right stated Councilman Gritsavage.

Supervisor Groff: I don't agreed but I'm only one vote.

The next scheduled meeting will be held on Tuesday, February 11, 2016 at 7 p.m.

CEMETERIES: The cemetery is still open stated the Supervisor. As long as there is no snow and any frost in the ground we are going to continue to keep the cemetery open for burials.

AMBULANCE

MOTION: Councilman Gritsavage motioned to approve new members Scott Baker and Molly Zullo.

The following officers being elected by the General Membership to serve for 2016:

Secretary-Holly Clairmont; Representatives-David Clairmont, Douglas Ellsworth; and Jerry Wildermuth; Alt. Representative-Jeff Daum and to reappoint Officers and

Jack Farquhar, EMS Chief: Eric Shumaker-1st Asst. EMS Chief and Jonathan VanAlstyne, 2nd Asst. EMS Chief. Seconded by Councilman Simmons, and

Adopted by a vote of 5-Ayes: Groff, Gritsavage, Roosa, Gritsavage, and Simmons 0-Nays

Councilman Simmons: Both Councilman Gritsavage and I attended the last Ambulance meeting but there was no quorum so Councilman Gritsavage left. I asked questions after you left and I discussed it briefly with Mr. Ginter and the Supervisor, the building that the ambulance uses for their meetings and for a lot of training is very damp and very cold at times. It is very energy inefficient. They (Ambulance) has requested and would appreciate it after the first of the 2016 year if the Town would come up with \$2,000 or \$3,000.00 over and above what they have now. They would like to put new windows that are energy efficient in the building. They talked about a drop ceiling, fixing some of the doors among other things. They would do the work themselves.

Councilman Anderson: I think that is a valid point that they bring up because I have been in that building. I would suggest that they come up with a written proposal so that we have something that the board members could look at.

Councilman Gritsavage: I would like to discuss this because I hope we are not putting good money after bad in that building.

Where else would they go, this is their home base stated Councilman Simmons.

Councilman Anderson: I think we should state with them providing us a written proposal. We have an Ambulance Committee and they can meet with the Ambulance Corps and discuss this to see if this is worth it or if the town has to plan for a new building.

Steven Collins: To put in the new drop ceiling we would have to reroute the heat ducts and extend them. Currently they come out from the side wall.

Supervisor Groff: Were you going to put insulation in the ceiling?

Steven Collins: That would certainly be a good idea. Putting a drop ceiling would create a dead space which has a certain amount of insulation within itself.

Supervisor Groff: We insulated the Courtroom with foam. That might be worth coming up with a price for that too.

Steven Collins: It definitely would be a good idea to come up with a proposal of the things we would like to do with some of the costs. If the town has a master plan for housing agencies beyond what is in there now or another department(s) and something could be included to the ambulance somewhere down the line. That would be great.

REFUSE AND GARBAGE:

The upcoming holidays, Friday, December 25, 2015, Christmas Day and, Friday, January 1, 2016, New Year's Day do not affect the stations hours. The station will be open regular hours on Saturday, December 26th and Saturday, January 2nd.

2016 Fulton County Recycling Calendars are now available in the Town Clerk's Office.

HARDFILL: For the month of November 2015 there were a total of 67 vehicles that had come to the Hardfill site and \$28.50 was collected in fees.

HAULING FEES: The month of November hauling fees are as follows:

County Transfer	90.450 Ton @ \$53	\$4,793.85
Curbside Recycling	9.810 Ton @ \$20	\$ 196.20
Transfer Station Recycling	2.580 Ton @ \$10	\$ 25.80
Metal Hauling Fee	3.420 Ton @ \$20	\$ 68.40
Electronics	1.200 Ton @ \$0.00	\$ 0.00
Total		\$5,084.25

Northville Fire Department: During November 2015 there were a total of 11 responses and a total of 50 man hours made by the Northville Fire Department. The Village of Northville there was: 1-Smoke Detector Activation-unintentional; 1- Outside smoke condition; 1-Unauthorized Burning; and 5-Medflight landing zone. In the Town of Northampton there was: 1- Carbon monoxide alarm-No carbon monoxide detected. Town of Benson there was 1-Motor Vehicle Accident with injuries and 1-Smoke detector activation-Unintentional. 2-Mutual Aid Received.

The Northville Fire Department participated in the following training:

1. November 16 – Members inspected and performed maintenance on Mustang ice rescue suites. 15 members present.
2. November 23– Members reviewed operation of carbon monoxide detectors and equipment used for chimney fires. 16 members present.
3. November 30 – Members performed walk thru of the United Methodist and the Northville Baptist churches 12 members present
4. November 5-Members performed vehicle checks. 11 members present

SACANDAGA PARK WATER & SEWER: November 2015

Water:

-November 2014 usage 698,000-gallons pumped

-November 2015 usage 519,000-gallons pumped

Meters:

-No problems to report

Repairs/Maintenance:

-No problems to report

Wastewater:

-November-2014- daily average flow 27,600 gallons

-November 2015-daily average flow 21,200 gallons

Repair/Maintenance:

-No problems to report

Discussion on Resolution #2015-36

In the past the out users for the water system have been sent a bill directly for a Water District Tax stated Mr. Matthews. These three out users are in the Town of Mayfield. Because they are beyond the Town limits this resolution is doing away with the tax and it would impose a new out user fee which is currently equivalent to the tax amount. This would be reviewed annually to make sure they pay their fair share. Discussion ensued.

Resolution #2015-36: Resolution Establishing a change in Water Out User Fee outside of the Sacandaga Park Water District.

Councilman Anderson offered the following resolution and moved its adoption.

Councilman Gritsavage seconded the motion.

WHEREAS, The Town of Northampton has approved establishing a change with the Out User Water Charges as they relate to Operation and Maintenance to the users of the District Water, who reside beyond Town limits; and

WHEREAS, this feemay be changed in accordance with Town Law Section 198;

NOW THEREFORE BE IT

RESOLVED, that the Town of Northampton hereby establishes an additional Out User Water Charge of \$62.50 per quarterly billing in addition to their quarterly user fee to the Out Users to commence on January 2016 billing cycle; **AND BE IT FURTHER**

RESOLVED, that the Out User Water Charge schedule be reviewed on an annual basis by the Town Board for any changes in or addition to the fee schedule; **AND BE IT FURTHER**

RESOLVED, that each and everything be done to further purport this resolution and that it become a part of the permanent minutes of the Town Clerk.

ROLL CALL VOTE:

James Groff	Aye	Ivar Anderson	Aye
William Gritsavage	Aye	Art Simmons	Aye
Darryl Roosa	Aye		

TOWN CLERK:

MOTION: Councilman Anderson motioned to approve the Town Clerk's November 2015 monthly report as presented and seconded by Councilman Roosa and passed by,

A vote of 5-Ayes: Groff, Roosa, Gritsavage, Simmons, and Anderson 0-Nays

12/01/2015

**Town Clerk Monthly Report
November 01, 2015 - November 30, 2015**

:

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Conservation	Conservation	23	25.30

	Marriage Certificate	Marriage Certificate	1	10.00
			Sub-Total:	\$35.30
A2130	Hardfill Site	Hardfill Site	2	43.50
	Transfer Station	Transfer Station	7	70.00
			Sub-Total:	\$113.50
A2770	Minor Sales	Fax	12	12.00
	Photo Copy	Photo Copy	1	0.25
			Sub-Total:	\$12.25
B2555	Building Permits	Building Permits	7	435.00
			Sub-Total:	\$435.00
B2770	Municipal Searches	Municipal Searches	1	25.00
			Sub-Total:	\$25.00
			Total Local Shares Remitted:	\$621.05
	Amount paid to: NYS Environmental Conservation			433.70
Total State, County & Local Revenues:	\$1,054.75	Total Non-Local Revenues:		\$433.70

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Elaine Mihalik, Town Clerk, Town of Northampton during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor Date Town Clerk Date

SUPERVISOR: They did sign Smart Waters with Gloversville.

Councilman Simmons: Is that going to benefit the Town of Northampton in anyway?

Yes, if it's a business we will get the sales tax. It is going to be a big plus I believe stated the Supervisor.

Closing of the Year-end Town Books will be held on Tuesday, December 29, 2015 at 6:30 p.m.

The 2016 Organizational meeting will be held on Tuesday, January 5, 2016 at 6:30 p.m.

The next Town Board meeting will be held on Wednesday, January 20, 2016 at 7 p.m.

Executive Session

Councilman Gritsavage motioned to enter into Executive Session at 7:42 p.m. to discuss possible Litigation. Matthew Ginter and Melissa Mazzarelli remained in Executive Session. Seconded by Councilman Anderson and passed by

A vote of 5-Ayes: Groff, Roosa, Gritsavage, Simmons, and Anderson 0-Nays

Councilman Anderson motioned to exit out of Executive Session at 7:57 p.m. with no action taken.

Seconded by Councilman Roosa and passed by

A vote of 5-Ayes: Groff, Roosa, Gritsavage, Simmons, and Anderson 0-Nays

OLD BUSINESS:

Update on the 2015 Franchise Agreement to provide Cable Television Services between Town of Northampton and Time Warner Cable Northeast LLC c/b/a/ Time Warner Cable.

Councilman Simmons: Per the Town Boards approval I contacted the Public Service Commission (PSC).

Our complaints from months ago, was in the PSC computer. I explained the circumstances to the PSC Representative about Time Warner not getting back with the Town regarding the Time Warner Agreement; the issue with the TV channel; etc. I was asked why we waited this long from the first time that I had spoken to PSC several months ago until now to get back to them. My response was that we were being patient. I was told by this Representative from PSC that a new case had to be filed because if Time Warner didn't live up to our expectations we had to get back with PSC within 60 days. I told the Representative that I was never told that. There is a whole new case started and I have the case number and the Representatives number. I was informed that Time Warner would be getting back to me within a few days and we did. I have given each board member a copy of Time Warner's response. The only thing I have not heard back on is the TV Channel.

Councilman Gritsavage stated that he would like to refer this letter to the Town Attorney with the proposals on the agreement for review and comment.

The Board was in agreement to have Councilman Simmons contact PSC and thank them letting them know we received a response regarding the Time Warner Agreement but have not received any response about the TV Channel.

MOTION: Councilman Simmons motioned to have the Town refer the letter received from Time Warner regarding 2015 Franchise Agreement to provide Cable Television Services between Town of Northampton and Time Warner Cable Northeast LLC c/b/a/ Time Warner Cable for their review and comment. Seconded by Councilman Anderson and passed by

A vote of 5-Ayes: Groff, Roosa, Gritsavage, Simmons, and Anderson 0-Nays

Supervisor Groff: We came up with an agreement with the Chamber of Commerce for the distribution of information.

It is a proposal for the Administrative Services for the Town of Northampton/Village of Northville for January 16, 2016 to December 2016 that the Chamber will help facilitate and create a marketing plan and concept of the community groups that are representing the Village and the Town. Act as a liaison to the Chamber's Tourism Department and update Northville and Northampton points of interest, attractions, accommodations, outdoor resources. Coordinate events specifically efforts manage the events and calendars on the Town and Village website Determine the Town and the Village base line metrics to measure the success of marketing plan and its component projects. Waive the fee for insertion of up to eight (8) events specific flyers in the Chambers monthly newsletter. They will be provided for the event's sponsor. Quarterly interview on either "Chamber Spot Light" or "Chamber Connections" while available. Specifically talked about Northville Northampton events. They will list the events: "the Winter Event, the Egg Hunt, the Garage Sale, the Trail Day, the Concert Series, the Doins', the Woodworking Show, Arts Trail Days, Labor Day CMK Race, the Octoberfest, the 10K Race and the Tree Lighting".

The Chamber will collect information for design and distribution printed on the Northville/Northampton calendar of events. They will organize events specific promotional campaigns which will include print, broadcast, social media for said mentioned events. The Chamber will consult with and advise Town and Village Organizations on promotion initiatives. The financial responsibilities and the Administration the Chamber will maintain the budget for each afore mentioned event. Create, maintain financial accounts in which to accept payments sponsorships for events where needed. Pay all bills as need where necessary and supply financial reports upon request. Other responsibilities will be to maintain the contract list for

Adjourn

Supervisor Groff motioned to adjourn the meeting at 8:06p.m. Councilman Anderson seconded the motion. All board members present were in favor of the motion.

Respectfully submitted,

Elaine Mihalik
Town Clerk