

**TOWN OF NORTHAMPTON
REGULAR MEETING
January 20, 2016**

The regular meeting of the Town of Northampton was held on Wednesday, January 20, 2016. Supervisor Groff called the meeting to order at 7:05 p.m. in the Municipal Building at 412 South Main St., Northville, NY. Deputy Supervisor Gritsavage led the salute to the flag.

PRESENT: Supervisor: James Groff
Councilmen: Darryl Roosa, and William Gritsavage, Art Simmons and Ivar Anderson

RECORDING SECRETARY: Elaine Mihalik-Town Clerk

Other Town department representatives in attendance were:

Matthew Ginter-Code Enforcement Officer
Ken Cramer-Sacandaga Park Water/Sewer Maintenance Operator
Bookkeeper-Nathanial Matthews

ALSO PRESENT: Honorable Michael Albanese and Wendy Reu

MOTION: Councilman Anderson motioned to approve the December 16, 2015 Regular Town Board meeting, the December 29, 2015 Year-end meeting/sign off on the Town Books, and the January 5, 2016 Organization meeting minutes as presented by the Town Clerk. Seconded by Councilman Simmons and Adopted by a vote of 5-Ayes: Groff, Gritsavage, Anderson, Simmons and Roosa 0-Nays

MOTION ON WARRANTS

Councilman Gritsavage approved paying the warrants, Seconded by Councilman Simmons and passed by, 5-Ayes: Groff, Roosa, Gritsavage, Anderson and Simmons 0-Nays

January 2016 Warrants

General Fund "A"	\$42,559.18
General Fund "B"	12,689.03
Highway	25,913.28
Sacandaga Lighting District	1,176.58
Sacandaga Water District	7,982.30
Sacandaga Sewer District	8,199.85
Fire District	94,888.00
Trust and Agency Fund – "TA"	<u>452.79</u>
Total Warrants	\$193,861.01

Supervisor Groff opened for Public Comment at 7:05 p.m.

COMMUNICATIONS

- Monthly Report of Revenues and Expenditures
- Monthly Transfers for Abstract of Audited vouchers

- January 2016 Fulton Co Regional Chamber of Commerce Newslite
- NYS Associations of Towns 2016 Training School and Annual Meeting packet. The training will be held February 15-18, 2015 at the NY Hilton Midtown, New York City.
- Letter received from Fulton Hwy Superintendent regarding the various speed limit reductions for the Town of Northampton, Fulton Co.
- Letter from Donna Coon regarding speed limit reduction on Tennantville Road
- Paperwork on 2015 Smart Growth Implementation Grants-due by 2/12/2016 2 p.m.

Discussion: We decided not apply for this round of the Smart Growth Implementation this year stated Supervisor Groff. It was too close together.

- Time Warner Cable's agreements with programmers and broadcasters along with certain changes in services
- Letter received by Councilman Simmons from the NYS Department of Public Service

Discussion on the 2015 Franchise Agreement to provide Cable Television Services between Town of Northampton and Time Warner Cable Northeast LLC c/b/a/ Time Warner Cable.

Councilman Simmons: I have received another letter from Time Warner after our last complaint to the Public Service Commission. The NYS Department of Public Service Commission has been in contact with Time Warner. Time Warner responded to our proposal to the 2015 Franchise Agreement. As far as I know, nothing has been done. We do not have the map we requested. There is nothing on the Public Access Channel. But for some reason the State Cable Commission has decided that, if you read that, that everything is okay. I suppose that they are going to close the case at this point. So, if Time Warner does not follow through we will probably have to go back to the State again.

Has the town heard back from our attorney over our objections asked Councilman Gritsavage?

Supervisor Groff stated that he had sent that back to the attorney for review.

That is one reason for having an attorney local who could contact and look at this right away stated Councilman Gritsavage.

Councilman Gritsavage had met with me regarding the contract stated Councilman Simmons. We talked about it a little and the Supervisor has sent some things back to Glens Falls Attorney. I have not spoken with Dr. Ford of the NCS this week and I am going to try and call her tomorrow and see if Time Warner has contacted her.

JUSTICE

MOTION: Councilman Anderson motioned to accept the Justice Report, there were a total of 24 cases handled and \$3,906.00 was collected in fines for the month, seconded by Councilman Gritsavage and passed by,

5-Ayes: Groff, Gritsavage, Simmons, Anderson and Roosa

0-Nays

RES. 2015-02:RESOLUTION ACKNOWLEDGING ANNUALEXAMINATION AND SIGN-OFF OF THE TOWN OF NORTHAMPTON JUSTICE COURT RECORDS AND DOCKETS

The foregoing resolution was made by Councilman Anderson and seconded by Councilman Gritsavage.

WHEREAS: each year Auditor Donnelly of the NYS Office of Court Administration requires, in accordance with Section 2019-a of the Uniform Justice Court Act, that Town Justices annually provide their court records and dockets to the Town Board; AND

WHEREAS: the Justice Court of the Town of Northampton provides these records each year that the Town Board signs off on what they provide: AND

WHEREAS: the minutes of the sign off reflects that the Justice Court has provided these records; NOW THEREFORE BE IT

RESOLVED: that the Town Board of the Town of Northampton has signed off on the 2015 Justice Court records on December 29, 2015 and attaches to this resolution a copy of the minutes of 2015; AND BE IT FURTHER

RESOLVED: that at each and every year-end a resolution be prepared and sent to the Director of Internal Audit, NYS Office of Court Administration, 98 Niver Street, Cohoes, New York 12047 and to the Chief Administrative Judge, New York State Unified Court System, 25 Beaver Street, New York, New York 10004, along with the minutes of the meeting.

VOTE: James Groff Aye Ivar Anderson Aye
 William Gritsavage Aye Darryl Roosa Aye
 Art Simmons Aye

The State of NY unified Court System has awarded the Town of Northampton Town Court \$4,845.00 through a Grant under the 2015-2016 cycle of the Justice Court Assistance Program (JCAP). The new ceiling has been installed in the Court house stated Supervisor Groff.

ANIMAL CONTROL: The Town Clerk has in her office a copy of the schedule of dates and times for the upcoming Fulton County Public Health Department 2016 Rabies Clinics.

Supervisor Groff reported that Animal Control Officer, Vern Duesler is trying to get Veterinarian, Dr. Long to assist with the Town on sheltering animals.

CODE ENFORCEMENT: Matthew Ginter collected \$300.00 in fees. The total Estimated Project Costs was \$82,500.00. A total of (6) permits were issued in December 2015; #061-15 Demolition;; #070-13Permit Renewal; #083-15 Water well; #084-15 Addition; #085-15 Demolition; and #088-14-R1 Permit renewal.

- 100 permits including renewals were issued in 2015
- The total project costs were \$1,663,569.00 with \$7,437.50 collect in fees.
- The Planning Board received 8 applications. The Zoning Board received 2 applications.
- Mr. Ginter indicated that he would be attending the upcoming Training Conference in Lake Placid.

ZONING BOARD OF APPEALS:The January 27, 2016 ZBA meeting has been cancelled due to no new business coming before the board and because board members will be attending the Saratoga Conference that day.

- The next scheduled meeting is February 24, 2016 at 7 pm

PLANNING BOARD:The next scheduled meeting is February 9, 2016 at 7 p.m.

Youth/Rec:The next meeting will be held on February 11, 2016 at 7 p.m. Councilman Gritsavage stated that Molly Whittaker has resigned as Director. We will have a meeting on February 11, 2016 at 7 p.m. to talk about the hiring of a new Director and we would like to have someone hired by the end of February 2016 because we are getting into the process of hiring lifeguards and staff for the upcoming Summer Program. We also need to get the planning for the next year's Summer Program started. I have appointed a committee of two members, myself (Gritsavage) and Mayor John Spaeth to look into the hiring of a Director. We will report back to the Joint Youth Commission. We have to decide whether we want to keep the position as is or modify it anyway.

CEMETERIES: The Town cemeteries are officially closed stated Supervisor Groff.

AMBULANCE

Councilman Simmons reported that the full ambulance committee needs to have a meeting to review the work that needs to be done at the ambulance building. Councilman Anderson stated that Steven Collins was to work on a proposal and then the committee could meet.

Councilman Simmons stated that he asked the Ambulance Committee to get this officially into their minutes that they would like some financial assistance with the ambulance building upgrades. It was suggested to have the Ambulance members put their request proposal in writing with the proposed costs for materials.

Once we receive the packet we can sit down with Mr. Farquhar and Mr. Collins and go over the information stated Councilman Gritsavage.

Supervisor Groff reported that the ambulance bid package presented for a new ambulance needs to be changed. He felt it was too restrictive and would not allow the Town to get competitive bids.

Councilman Anderson agreed saying it needed to be opened up and make it less restrictive.

Councilman Simmons agreed and stated the Town Board owes it to the community to get as many bids as possible with spending that kind of money.

The old ambulance could be sold on Auctions International stated Councilman Gritsavage.

ATTORNEY

Attorney Michael Albanese presented the Town Board with a proposal for a retainer of \$12,000.00 per year for him providing legal service to the Town of Northampton.

The following services would be provided.

1. Attend all meetings and furnish legal advice to the Town Board during said meetings.
2. Assist in preparation and drafting of any ordinances or resolutions considered by the Town Board.
3. Prepare, draft and/or review of all contracts to which the Town of Northampton is a party.
4. Review and/or prepare all bidding documents and bids.
5. Prepare, draft and review of all legal notices required for any meeting or legislation.
6. Assist in preparation and filing of any documents required by the State of New York.
7. Provide day-to-day legal advice to the Town Board and staff of the Town of Northampton.

Hourly Rate: \$175.00 per hour

The following services would be provided at the hourly rate:

1. Prosecution of any litigation commenced on behalf of the Town of Northampton
2. Any defense provided for any litigation involving the Town of Northampton.

MOTION: Councilman Anderson motioned to accept Attorney Michael Albanese's proposal of \$12,000.00 a year, as aforementioned, to provide legal services to the Town of Northampton for the year 2016. Motion seconded by Councilman Simmons and

Adopted by a vote of 5-Ayes: Groff, Gritsavage, Anderson, Simmons and Roosa 0-Nays

Supervisor Groff stated he would confirm with Attorney Albanese that he would also attend the Town of Northampton Zoning and Planning meetings.

Refuse and Garbage:

- The transfer station will be closed on Monday, February 15, 2016 in observance of Presidents’ Day.

HAULING FEES: The month of December 31, 2015 fees were as follows:

County Transfer	88.720 Ton @ \$53	\$4,702.16
Curbside Recycling	10.040Ton @ \$20	\$ 200.80
Transfer Station Recycling	2.990Ton @ \$10	\$ 29.90
Metal	0.000 Ton @ \$20	\$ 00.00
Electronics	1.550 Ton @ \$00	\$ 00.00
Total		\$4,932.86

SACANDAGA PARK WATER & SEWER:

December 2015

Water:

- December 2014 usage – 701,000 gallons pumped
- December 2015 usage - 553,000 gallons pumped

Meters:

- No problems to report

Repairs/Maintenance:

Wastewater:

- December-2014- daily average flow 33,300 gallons
- December-2015-daily average flow 26,383 gallons

Repair/Maintenance:

No problems to report

Northville Fire Department: For the month of December 2015 there were a total of 2 responses and a total of 11 man hours made by the Northville Fire Department. The Village of Northville there was 1-Smoke Detector Activation-unintentional and 1-Low Hanging Utility Wire.

1. Northville Fire Department participated in the following training:
 - On December 14, 2015 – Members participated in Argo operations and installed tracks on wheels for winter operations. 14 members present.
 - On December 21, 2015- Members reviewed the Northville Fire Department Bloodborne Pathogens and Exposure Control Plan. 16 members present.
 - On December 28, 2015-Members reviewed forcible entry on different types of doors. 14 members present.
2. On December 7, 2015-Members performed vehicles checks. 11 members present.

TOWN CLERK:

MOTION: Councilman Anderson motioned to approve the Town Clerk’s December 2015 monthly report as presented by the Town Clerk. Seconded by Councilman Simmons and passed by,

5-Ayes: Groff, Gritsavage, Roosa, Anderson and Simmons 0-Nays

01/01/2016

**Town Clerk Monthly Report
December 01, 2015 - December 31, 2015**

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Account#	Account Description	Fee Description	Qty	Local Share
A1255	Conservation	Conservation	7	20.97
	Town Clerk Fees	Marriage License	1	12.50
	Sub-Total:			\$33.47
A2130	Transfer Station	Transfer Station	1	10.00
Sub-Total:			\$10.00	
A2544	Dog Licensing	Female, Spayed	3	21.00
		Male, Neutered	4	28.00
Sub-Total:			\$49.00	
A2770	Minor Sales	Fax	15	15.00
	Photo Copy	Photo Copy	7	1.75
Sub-Total:			\$16.75	
B2555	Building Permits	Building Permits	6	300.00
Sub-Total:			\$300.00	
Total Local Shares Remitted:				\$409.22
Amount paid to: New York State DOH for Marriage Licenses				22.50
Amount paid to: NYS Ag. & Markets for spay/neuter program				7.00
Amount paid to: NYS Environmental Conservation				1,576.03
Total State, County & Local Revenues:		\$2,014.75	Total Non-Local Revenues: \$1,605.53	

To the Supervisor:
Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Elaine Mihalik, Town Clerk, Town of Northampton during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor	Date	Town Clerk	Date
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**Town Clerk's Annual Report for 2015
01/01/2016**

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**Town Clerk Monthly Report
January 01, 2015 - December 31, 2015**

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Account#	Account Description	Fee Description	Qty	Local Share
A1255	Conservation	Conservation	449	802.12
	Marriage Certificate	Marriage Certificate	13	130.00
	Town Clerk Fees	Marriage License	10	125.00
Sub-Total:			\$1,057.12	

A2130	Hardfill Site Transfer Station	Hardfill Site Transfer Station	8 669	248.50 6,690.00
			Sub-Total:	\$6,938.50
A2544	Dog Licensing	Female, Spayed Female, Unspayed Male, Neutered Male, Unneutered Replacement Tags	100 9 93 13 2	700.00 117.00 651.00 169.00 6.00
			Sub-Total:	\$1,643.00
A2770	Minor Sales Photo Copy	Fax Photo Copy	56 108	56.00 27.00
			Sub-Total:	\$83.00
B2110	Zoning Application	Zoning Application	2	120.00
			Sub-Total:	\$120.00
B2115	Planning Applicatioin	Planning Application	5	200.00
			Sub-Total:	\$200.00
B2555	Building Permits	Building Permits	96	7,437.50
			Sub-Total:	\$7,437.50
B2555.1	Special Event Permit	Special Event Permit	1	75.00
			Sub-Total:	\$75.00
B2770	Municipal Searches	Municipal Searches	8	200.00
			Sub-Total:	\$200.00
			Total Local Shares Remitted:	\$17,754.12
Amount paid to: New York State DOH for Marriage Licenses				225.00
Amount paid to: NYS Ag. & Markets for spay/neuter program				259.00
Amount paid to: NYS Environmental Conservation				16,802.88
Total State, County & Local Revenues:		\$35,041.00	Total Non-Local Revenues:	\$17,286.88

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Elaine Mihalik, Town Clerk, Town of Northampton during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor

Date

Town Clerk

Date

NEW BUSINESS

Consolidated Health Officer

Councilman Anderson motioned to appoint Dr. George Dasher as the Town of Northampton Consolidated Health Office for the year 2016 and seconded by Councilman Gritsavage.

Roll Call Vote: James Groff	Aye	Ivar Anderson	Aye
William Gritsavage	Aye	Darryl Roosa	Aye

Art Simmons

Aye

SUPERVISOR:

Several Workplace Violence Trainings have been held for Town of Northampton Employees and Volunteers.

Executive Session:

Councilman Anderson motioned to enter into Executive Session at 7:35 p.m. to discuss Personnel Issues. Seconded by Councilman Gritsavage and passed by

5-Ayes: Groff, Gritsavage, Roosa, Anderson and Simmons 0-Nays

Councilman Anderson motioned to adjourn Executive Session at 7:40 p.m. with “no action taken”.

Seconded by Councilman Roosa and passed by

5-Ayes: Groff, Gritsavage, Roosa, Anderson and Simmons 0-Nays

The next Town Board meeting will be held on Wednesday, February 17, 2016 at 7 p.m.

Adjourn:Councilman Anderson motioned to adjourn at 7:41 p.m. Councilman Simmons seconded the motion.All board members were in favor of the motion.

Respectfully submitted,

Elaine Mihalik

Town Clerk