

**TOWN OF NORTHAMPTON
2018 PROPOSED TENTATIVE BUDGET
WORK SESSION
October 2, 2017**

The Town of Northampton held a 2018 Proposed Tentative Budget Work Session on Tuesday, October 4, 2016 at 1:00 PM in the Municipal Building, 412 South Main St., Northville, NY.

PRESENT: Supervisor: James Groff
Councilmen: Ivar Anderson, Darryl Roosa, Art Simmons and
William Gritsavage,

RECORDING SECRETARY: Elaine Mihalik, Town Clerk

Other Town department representative in attendance was:

Bookkeeper/Budget Director- Nathaniel Matthews and Deputy Clerk-Yvonne Woodruff

No one from the Public was present

Supervisor Groff: The Tentative 2018 Town of Northampton Budget is below the Tax Cap.

Nathaniel Matthew, Budget Officer has provided the Town Clerk and Town Board a Draft 2018 Town of Northampton Budget.

*3% increase as per the Salary Schedule dated 1/1/2018-12/31/2018.

*A Major increase is for software upgrade for the utility and fixed asset for the Water/Sewer software. This will be coming out of the reserves. We have been informed by the company that they will not be supporting the current programs any more.

*An increase is included for a new sign to replace the old one out in front of the town hall and for office renovations

General -Townwide Fund

Appropriations	\$811,100.00
Revenues	\$333,300.00
Less Appropriated Cash Surpluses	\$180,883.00
Raised by Tax	\$292,917.00

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Independent Audit & Accounting line item 1320.4 Contractual Expense - \$15,150.00

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Assessor: A1355.101 Personal Services – Clerk. The Assessor is requesting to hire a file clerk for her off ice at a salary of \$5,000.00 for the year 2018.

A1355.401 is for a new laptop appropriated at a sum of \$1,000.00.

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Elections: A1450.4 – That is based by the estimate provided by the County.

Buildings: The increase included salary under buildings which includes approximately 200 hours budgeted for building that will be done by the Building Maintenance Supervisor and the Cleaners salary. Renovation and the sign for the building will come out of “Buildings”.

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A3610.4 - New line item “Examining Boards”. This \$825.00 is your Board of Assessment and was moved out of the Assessor’s budget and placed under this new line item where it belongs.

Page 6

Ambulance: A4540.402 The big change is for the repairs and maintenance. It was reduced from \$5,000.00 to \$1,500.00 based on the fact we are going to be receiving the 2018 ambulance which should not have \$5,000.00 in repairs.

Superintendent of Highways: A5010.2 - \$1,000.00 was budgeted for a computer. Right now the Highway Superintendent does not have a computer. I’m hoping the new Highway Superintendent will be doing the computer portion of their work on their own instead of with me (Matthews) or the Town Clerk.

Page 7

A5182.4 - Reduced the Street Lighting \$750.00 based on the new rates that are coming in.

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A6410.4 Publicity is for the website and our domain name

Page 10

Employee Benefits: there are a lot of small adjustments though out the benefits.
A9040.8 Worker Comp came down. A9010.8 Retirement is coming down slightly.
A9030.8 Social Security is going up a little from the changes we are making now.
A9060.8 Hospital and medical you will see a jump from \$109,000.00 to \$120,000.00. That is based on whether the new Highway Superintendent will be requesting a family plan.

Page 11

Revenues - is based on overall estimate and allocations of Sales Tax.

Page 12

A2210- This is things that we share and split with the Village of Northville, where anybody who has an inter-municipal agreement with the Town will pay the Town for assistance.

A2401- this is due to switching to another bank and investments.

Page 13
A3005 decreased

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“B” General –Outside the Village Fund

Appropriations	\$206,250.00
Revenues	\$142,175.00
Less Appropriated Cash Surpluses	\$ 64,750.00
Raised by Tax	\$ -

Page 14

Law Enforcement – Was reduced. We were going to contract for Law Enforcement and it was never used.

Publicity – Reduced because that was the amount we used to pay the County that we had shared with the Village.

Page 16

Employee Benefits – Hospital and Medical insurance. That was reallocation based on where the funds should be coming out of

Overall Revenues were increasing slightly by approximately \$1,000.00.

“DB” Highway-Outside the Village Fund

Appropriations	\$578,800.00
Revenues	\$375,250.00
Less Appropriated Cash Surpluses	\$203,550.00
Raised by Tax	\$ -

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There have been a lot of reallocations of funds of where the guys are spending their money.

DB5110.410 – Was increased because the last couple of years they were getting winter recovery money or storm money that allow them to increase their budget. That is not factored in here because we never know for next year. We are shy of the \$150,000.00 but we are still rebuilding from the other year.

Machinery – I cut a lot out of and put into either Snow Removal or General repairs.

DB5130.1 – went from \$10,000.00 to 8,000.00

DB5130.2 increased to \$15,000.00 from \$13,500.00.

DB5130.4 – Contractual Expenses went from \$47,500.00 to \$25,000.00.

Page 20

Snow Removal – Salt prices are going up

Page 21

Services for other Governments – Salt and sand you are going to see some increases.

Page 22 – We are basically holding the budget the same with a slight decrease from \$579,528.00 to \$578,800.00.

Page 23

The Non-Property Tax Items - Sales Tax. Allocation of Revenues Sales Tax Distribution increased from \$246,000.00 to \$265,000.

“SF” Fire District Northampton/Fishhouse Fire District Fund

Appropriations	\$ 96,450.00
Revenues	\$ 96,450.00
Less Appropriated Cash Surpluses	\$ -
Raised by Tax	\$ -

There is no change with the Northville Fire Contract \$85,500.00. There is a slight increase with the Broadalbin Kenyetto Contract for Fish House \$10,950.00. We use Sales Tax funds to pay for that.

Sacandaga Lighting District

“SL” Lighting District Fund

Appropriations	\$ 16,000.00
Revenues	\$ 15.00
Less Appropriated Cash Surpluses	\$ 2,883.24
Raised by Tax	\$ 13,101.76

The budget has decreased.

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This is the only line item in this budget.

Sewer Fund

“SS” Sewer Fund

Appropriations	\$238,975.00
Revenues	\$ 38,525.00
Less Appropriated Cash Surpluses	\$129,809.00
Raised by Tax	\$ 70,641.00

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Administration: SS8110.405- Contractual Expense there was an increase from \$2,000.00 to \$8,575.00 this is for software upgrade.

Sewage Collecting System: Personal Service SS8121.1 decreased from \$28,000.00 to \$18,000.00. I am bringing it more into line to what is actually spent.

Page 28

Sewage Treatment and Disposal: SS8130.2 – Equipment: decreased from \$40,000.00 to \$25,000.00. There is nothing planned for purchasing at this point in there.

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This is the line that is going into the Reserves.

Interfund Transfers – SS9901.9 increased from \$30,000.00 to 50,000.00 based on reductions throughout the budget.

Appropriations are down from \$247,400.00 to \$238,975.00

Water Fund

“SW” Water Fund

Appropriations \$215,400.00

Revenues \$ 60,250.00

Less Appropriated Cash Surpluses \$ 88,825.00

Raised by Tax \$ 66,325.00

Page 41 Minor changes throughout with reallocating.

Unmetered Sale – we are not up and running as of yet. Hopefully, all of that will get shifted next year.

Administration: Contractual Expense - SW8310.405 the increase is for the software, up from \$6,000.00 to \$12,757.00.

Source of Supply, Power & Pumping: Contractual Expense - SW8320.407 decrease from \$10,000.00 to \$2,500.00.

Page 32

Engineer: SW8440.4 decrease from \$20,000.00 to \$10,000.00.

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Interfund Transfer: SW9901.9 increase from \$15,000.00 to \$20,000.00

An overall decrease from \$227,450.00 to \$215,400.00.

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Revenues: Slight increase of interest and penalties from \$250.00 to \$750.00.

Increase of Interest & Earnings: from \$50.00 to \$750.00.

Page 36 is the Estimate of Special Reserves

The ambulance reserve we have much more than the \$15,000.00 in that. The \$15,000.00 is going to be what is left after we purchase the new ambulance. It was recommended to place \$20,000.00 in the Capital Reserve for Ambulance Equipment for the upcoming year.

We do need to reduce the taxes that are being raised in the Lighting District. Our current estimated Fund Balance is approximately \$22,000.00. He is proposing a rate reduction in the Lighting District from \$0.44 cents per thousand to \$0.31 cents per thousand. That would bring in just over \$13,000.00 in Revenue for taxes.

The Estimated Fund Balance before we utilize it is \$260,000.00 if we increase it from the current \$1.19 per thousand to \$1.24 per thousand that would be \$69,929.72 Fund Balance. We are still rebuilding the Fund Balance.

There will be no changes in the Water or Sewer Points - Water Point \$25.00 and Sewer

Our levy limit is 2.4%. The recommended levy increase is 2.2%. This is keeping under the tax cap by \$676.00. The Lighting District with the recommended rate of \$1.55 would decrease from \$1.63.

The proposed General tax increase would be five cents increase (\$0.05).

Discussion: I have to file a Tentative 2018 Budget with the Town Clerk by this Thursday stated Mr. Matthews. We can file with the Clerk any changes from the 2018 Tentative Budget to the Preliminary Budget. Several of the Board members are asking to take this proposed Budget home to review it. Why are we being rushed? I would like to have the opportunity to take this home with us next year and review the 2019 Budget stated Councilman Simmons which the board agreed to do.

MOTION: Councilman Anderson motioned to approve the Draft 2018 Budget as the 2018 Town of Northampton Tentative Budget as presented with a 3% increase as per the Salary Schedule 1/1/2018-12/31/2018; an increase to be \$10,000.00 total to line item Clerk-A1410.101 Personal Service-Deputy; Nathaniel Matthews as Sewer/Water Administration in place of Kip Richardson and the recommended tax increase of 2.2%, \$0.05 (five cents) per thousand. Seconded by Councilman Anderson and passed by A Vote of 5-Ayes: Groff, Anderson, Roosa, Gritsavage and Simmons 0-Nays

The next 2018 Budget Work Session has been scheduled for 6:30 p.m. on October 18, 2017 prior to the scheduled Town Board meeting at 7:00 p.m.

Town Clerk informed the board that she has received the 2017 Seasonal water/sewer billing and the envelope back for I.H. Baum noting that the owner was deceased and mail is not being forwarded to any family member. It was discussed with Ken Cramer and he has confirmed that the water was not turned on or is currently on at the residence of I. H. Baum at 111 McKinley Ave. in the Sacandaga Park Water/Sewer District.

MOTION: Councilman Anderson motioned to waive both the April 2017 and July 2017 Seasonal water/sewer billing in the amount of \$521.44 on property #31.16-4-15 at 111 McKinley Avenue, Sacandaga Park District, Town of Northampton, Fulton County, NY for homeowner I.H. Baum. Seconded by Councilman Roosa and passed by A Vote of 5-Ayes: Groff, Anderson, Roosa, and Simmons 0-Nays

Discussion on the Prospect Hill Cemetery Water

Councilman Roosa mentioned that he had a conversation with the Northville Central School (NCS) on the water in the Prospect Hill Cemetery. They were under the impression that they would be able to use the water that is in the Cemetery. Councilman Roosa mentioned that it is a 1' line that feeds a number of yard hydrants. It only has

approximately 55 PSI and it is not adequate for what they need to do up there. The NCS is paying a lot of money into these fields and they will not be able to water them. We discussed possibly replacing with a 2" line tap off of a 10" main, 550' of plastic pipe and a flushing hydrant. I did get prices to do that which is approximately a little over \$10,000.00 to do all that. I do know we will have to get proposals on this and Councilman Roosa said that he can write that up. Supervisor Groff stated that when the NCS is done with using the fields it is going to look nice; it would benefit us and we would like to keep it that way. He (Supervisor) suggested that maybe the Town and the NCS could split the cost of the project which would be beneficial to the Town and School. Their intention is to use the area for two years the most because they will have the fields done down at the school. Dan and Darryl Roosa will be doing the excavation for the tap on the 10" main, it will require two 10" wrapper to make the tap, plus the material and the pipe. After discussion a motion was made as follows:

MOTION: Councilman Simmons would like to have the Town of Northampton take the lead to pay the full price subject to the Northville Central School paying the Town ½ (one half) of the cost. Seconded by Councilman Anderson and passed by,
5-Ayes: Groff, Gritsavage, Anderson, Simmons and Roosa 0-Nays

Councilman Simmons

~Not sure if the new ambulance is here. I have not heard anything yet.

~Need to prepare a proposed 2018 Ambulance Contract between the Northampton Ambulance and the Town of Hope.

~Councilmen Gritsavage and Simmons need to meet with NCS regarding the broadcasting of the local channel cable TV station.

Having no further business come before the board, Councilman Gritsavage motioned to adjourn the meeting at 2:12 PM. Seconded by Councilman Roosa and passed by,
5-Ayes: Groff, Anderson, Roosa, Gritsavage and Simmons 0-Nays

Respectfully submitted,

Elaine Mihalik, Town Clerk