

**TOWN OF NORTHAMPTON
REGULAR MEETING AND PUBLIC HEARING
November 15, 2017**

Supervisor Groff called the regular Town Board meeting at 7:01 p.m. in the Municipal Building at 412 South Main St., Northville, NY. on Wednesday, November 15, 2017 and led the salute to the flag.

PRESENT: Supervisor: James Groff
Councilmen: Darryl Roosa, Art Simmons, Ivar Anderson and William Gritsavage

RECORDING SECRETARY: Elaine Mihalik-Town Clerk

Other Town department representatives in attendance was Honorable Michael Albanese-Town Attorney
Ken Cramer-Water/Sewer Maintenance Operator and Highway Superintendent Elect
No public was present

MOTION: Councilman Simmons motioned to approve the October 16, 2017 Regular Town Board meeting and 2018 Proposed Budget Work Session minutes as presented by the Town Clerk. Seconded by Councilman Anderson and Adopted by a vote of 4-Ayes: Groff, Anderson, Simmons and Roosa
1-Abstain Gritsavage he was not present at the meeting 0-Nays

Res. 2017-13: Resolution authorizing transfer of Funds within accounts to meet certain contractual expenses for Accounts Payable from 2017. Councilman Gritsavage offered the following resolution and moved its adoption. Councilman Anderson seconded the motion.

Roll Call Vote:

James Groff	Aye	Ivar Anderson	Aye
William Gritsavage	Aye	Art Simmons	Aye
Darryl Roosa	Aye		

Warrants

MOTION: Councilman Anderson approved paying the warrants. Seconded by Councilman Roosa and passed by, A Vote of 5-Ayes 0-Nays

2017 Warrants

General Fund "A"	\$85,703.15
General Fund "B"	9,306.71
Highway Fund Outside Village "DB"	11,403.10
Sacandaga Lighting District	1,064.00
Sacandaga Water District	8,373.04
Sacandaga Sewer District	<u>10,427.49</u>
Total Warrants	\$126,277.49

COMMUNICATIONS

- Monthly Report of Revenues and Expenditures
- Monthly Transfers for Abstract of Audited vouchers
- County of Fulton 3rd Quarter 2017 Workers Compensation Report
- Charter Communications – Upcoming changes
- Fulton/Montgomery Regional Chamber of Commerce "Newsline" – November 2016

Supervisor Groff opened the Public Hearing at 7:14 p.m. on the 2018 Town of Northampton Preliminary Budget.

Department Reports:

CODE ENFORCEMENT: Matthew Ginter collected \$1,192.50 in fees. A total of 14 permits were issued in October 2017; #018-16 Permit renewal; #047-14 Permit renewal; #059-15 Permit renewal; #071-14 Permit renewal; #072-17 2-car garage; #073-17 Deck; #074-17 Septic repair; #076-17 Major alterations; #077-17 Storage building; #078-13 Permit renewal; #078-16 Permit renewal; #079-17 Storage building; #079-17 Storage building; #080-17 Single family home; 1 Municipal Search; Z01-17 Area variance and P07-17 Lot Line Adjustment.

MOTION: Councilman Anderson motioned to approve the Code Enforcement October 2017 monthly report as presented. Seconded by Councilman Roosa and passed by

A Vote of 5-Ayes 0-Nays

Mr. Ginter mentioned that he was a guest panelist at the 2017 Clean Energy Economy Conference in Glens Fall on October 25th. He was asked to speak on the NYSERDA Clean Energy Community project we are involved with. Mr. Ginter also stated that the second electric car charger has been installed at the town hall per the requirement of our NYSERDA Clean Energy Community project Grant.

JUSTICE

MOTION: Councilman Gritsavage motioned to accept the Justice Report. There was a total of 32 cases handled and \$5,116.00 was collected in fines for the month. Seconded by Councilman Simmons and passed by,

A Vote of 5-Ayes 0-Nays

ASSESSOR: Assessor, Melissa Mazzarelli informed the Town board that two new local laws needed to be acted on. 1. Extend Cold War veteran's exemption beyond the allowed initial ten years; 2. opt out of Solar Exemption in concerns with additional equipment by January 2018. After discussion a motion was made as follows.

MOTION: Councilman Simmons motioned to set a Public Hearing for the December 20th, 2017 Town Board meeting regarding Local Law #1 of 2018 Extending Cold War veteran's exemption beyond the allowed initial ten years. Seconded by Councilman Anderson and passed by,

A Vote of 5-Ayes 0-Nays

The 2018-2019 STAR Enhanced exemption renewal was mailed out in October. The Assessor reminded the board and public that if anyone will become 65 years old or older before December 31, 2018 and have not applied for STAR Enhanced they should contact the assessor on or before March 1, 2018.

ZONING BOARD OF APPEALS: No meeting was held in October 2017.

The Zoning of Appeals will be holding a meeting this month on November 22, 2017 at 7 p.m.

PLANNING BOARD: The next scheduled meeting is December 12, 2017 at 7 p.m.

YOUTH/REC: Joint Youth Director, Ken Adamczyk will be holding "Black Friday Movies" on Friday November 24, 2017. The movies and times are as follows: 12:00/Noon - Frosty the Snowman; 12:30 p.m. - Rudolph the Red Nosed Reindeer; and at 1:30 p.m. - Elf. The cost is free of charge and movie snacks & drinks will be available for purchase.

HISTORIC: there will be a movie on the Sacandaga Lake building of the Reservoir presented at the Northville Central School on Saturday 11/25/2017, there will be two showings - 3 p.m. and 6 p.m. and you have to preregister.

CEMETERY: Notice has been posted in the Leader Herald, the newspaper of general circulation in the Town of Northampton that the cemetery caretaker has announced fall cleanup of the Prospect Hill and Main St. cemeteries is in process. Families and friends are asked to remove any flowers, decorative arrangements and any other items they wish to save by November 15th. Anything left after the 15th will be discarded. The Official winter closing date for the cemeteries is December 1st, 2017.

There is no update on the vault in the Prospect Hill Cemetery, I'm supposed to meet up with Darby at one point to discuss this stated Supervisor Groff.

AMBULANCE:The last Ambulance meeting was cancelled due to the ongoing problems with the furnace either not working properly or at all sometimes. New member recruitment paperwork has been given to Councilman Simmons to post in and around the area.

We were to believe the ambulance was in Connecticut having decals being placed on it stated Councilman Simmons. The last we knew we were getting a one-year (2018) newer model ambulance at no extra charge. We're not sure where the new ambulance is right now, is it out in Iowa. Even with this delay the Ambulance Corps feels that the new ambulance should already be here. I have a concern that throughout this whole process no one has been able to give us answers as to where it stands remarked Councilman Simmons. With that kind of money, I feel we should be able to know the status of it with both the manufacturer's representative and the manufacturer. Councilman Simmons asked if assigned 2018 Ambulance Contract between the Town of Northampton and Town of Hope been received back from the Hope Supervisor? Response: No, not yet.

Refuse and Garbage: The Transfer Station will be closed for the upcoming holidays on Monday, December 26th, Christmas Day and Monday, January 1st, New Year's Day. The Station will be open during regular hours on Tuesday, December 26th and Tuesday, January 2nd.

HARDFILL SITE: There were a total of 66 vehicles logged at the Hardfill site and \$47.00 in fees were collected for tires for the month of October 2017.

HAULING FEES: The month of October 2017 fees were as follows:

County Transfer	98.610Ton @ \$53	\$5,226.33
Curbside Recycling	6,460Ton @ \$20	\$ 129.20
Transfer Station Recycling	3.510Ton @ \$10	\$ 35.10
Metal Hauling	3.180Ton @ \$20	\$ 63.60
Electronics	0.700 Ton @ \$00	<u>\$ 00.00</u>
Total		\$5,454.23

2018 Landfill Use Renewal between Fulton County Department of Solid Waste and the Town of Northampton

MOTION: Councilman Anderson motioned to approve Supervisor Groff signing the 2018 Landfill Use Renewal application between Fulton County Department of Solid Waste and the Town of Northampton. Seconded by Councilman Roosa and passed by, A Vote of 5-Ayes 0-Nays

Northville Fire Dept.:

October 2017: There were a Total of 14 Responses and a Total of 242.56 Man-hours. The Village of Northville had 2-Alarm Activation; 1-Landing Zone and 1-Fuel Spill. The Town of Northampton had 2-Hazardous Condition; 1-MVA with Injuries; 1-Service Call; 1-Illegal Burn. Town of Edinburg 2-Brush Fire. The Town of Benson 1-Hazardous Condition. The Town of Hope 1-Standby; and 1-Alarm Activation. 3- Mutual Aid Given and 3-Mutual Aid Received. 1-Civilian injury. Northville Fire Department participated in the following training:

Members went over real-life scenarios of Forcible Entry and had discussions about where and when to use this method of entry to a building and/or vehicle.

Members attended EVFC's Jaws training on two occasions during the month of October, 1st of which was on a bus, 2nd including a passenger car into a bus with entrapped patients.

Members checked trucks to ensure all equipment was in working order.

SACANDAGA PARK WATER & SEWER:

October 2017

Water:

- October 2016 usage – 867,000 gallons pumped
- October 2017 usage – 1,260,000 gallons pumped

Meters: No problems to report

Repair/Maintenance:

~ Broken water main on McKinley Ave. was repaired. As a result of the break a boil water advisory was issued. While attempting to isolate water break a 4” valve on water main failed and broke causing another major lead. New valve was installed and line reopened then the boil water was lifted.

Wastewater:

- October-2016- daily average flow 10,100 gallons
- October-2017- daily average flow 18,700 gallons

Repair/Maintenance:

- Another 40’ of 6” sewer main was replaced on McKinley Ave. There is still an issue on McKinley Ave. sewer main causing backup issues. A 6’ lateral cleanout was installed to allow for power jetting to try and relieve the blockages.
- New 4” sewer lateral was installed for 125 Adirondack Terrance and hooked to the sewer main. The previous lateral went into the ground and was never attached to the sewer main.

TOWN CLERK:

MOTION: Councilman Simmons motioned to approve the Town Clerk’s October 2017 monthly report as presented by the Town Clerk. Seconded by Councilman Gritsavage and passed by,

A Vote of 5-Ayes 0-Nays

11/01/2017

**Town Clerk Monthly Report
October 01, 2017 - October 31, 2017**

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Account#	Account Description	Fee Description	Qty	Local Share
A1255	Conservation	Conservation	57	123.59
	Marriage Certificate	Marriage Certificate	1	10.00
	Town Clerk Fees	Marriage License	1	12.50
			Sub-Total:	\$146.09
A2130	Hardfill Site	Hardfill Site	1	4.00
	Transfer Station	Transfer Station	7	70.00
			Sub-Total:	\$74.00
A2544	Dog Licensing	Female, Spayed	4	28.00
		Female, Unspayed	3	39.00
		Male, Neutered	3	21.00
			Sub-Total:	\$88.00
A2770	Minor Sales	Fax	2	2.00
	Photo Copy	Photo Copy	13	3.25

			Sub-Total:	\$5.25
B2110	Zoning Application	Zoning Application	1	65.00
			Sub-Total:	\$65.00
B2115	Planning Application	Planning Application	1	40.00
			Sub-Total:	\$40.00
B2555	Building Permits	Building Permits	14	1,062.50
			Sub-Total:	\$1,062.50
B2770	Municipal Searches	Municipal Searches	1	25.00
			Sub-Total:	\$25.00
			Total Local Shares Remitted:	\$1,505.84
Amount paid to:	New York State DOH for Marriage Licenses			22.50
Amount paid to:	NYS Ag. & Markets for spay/neuter program			16.00
Amount paid to:	NYS Environmental Conservation			2,221.41
Total State, County & Local Revenues:	\$3,765.75	Total Non-Local Revenues:		\$2,259.91

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Elaine Mihalik, Town Clerk, Town of Northampton during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor

Date

Town Clerk

Date

Grant Writer for the upcoming Local Government Records Management Improvement Fund (LGRMIF) grants for 2018-2019.

Both the Town of Northampton and Village of Northville staff met with Maria McCashion, Regional Advisory Officer from the NYS Archives regarding Local Government Records Management Improvement Funds (LGRMIF) for a share services project. Ms. McCashion did a walk-through of each of the staff offices and reviewed concerns as they were presented to her. Some of the goals of the both municipalities were discussed, on some of ways we have achieved this already, and some ways we would like to expand on this. Ms. McCashion then provided us with a summary of what we discussed with additional details needed and project considerations.

It was asked if the NCS was involved in this. Response was no. After discussion a motion was made as follows: Mr. Matthews explained the need for a Grant Writer for the upcoming LGRMIF grant for the 2018-2019. The Village of Northville has approved \$5,000.00 to obtain a Grant Writer and the Town's portion would be to split half of the cost in the amount of (\$2,500.00) and the Village of Northville cost in the amount of (\$2,500.00). After discussion a motion was made as follows:

MOTION: Councilman Simmons motioned to approve the Town pay the sum up to 1/2 of the cost of \$5,000.00 but not to exceed \$2,500.00 for a Grant Writer for the upcoming Local Government Records Management Improvement Fund (LGRMIF) grant. Seconded by Councilman Andersons and passed by, A Vote of 5-Ayes 0-Nays

SUPERVISOR:

Roosevelt Terrace

After discussion the Board unanimously agreed with the hiring Jeff Pfaff to do the plowing.

WIFI: Discussion on the invoice submitted to the NCS from the Grant Office, LLC for the cost of developing the New York State Local Government Efficiency grant application in regard to a community WIFI initiative. The NCS is requesting the Town of Northampton pay the amount of \$1,633.00, which represents 1/3 of the cost for this grant application process for the WIFI initiative stated Supervisor Groff. This is because they are trying to include this WIFI service in the entire School District in the Town of Northampton. The Town Board members were expressing their concerns on the accessibility of the WIFI service within the Town of Northampton. Councilman Simmons would like to stick with the 6/2017 board meeting with it saying that it would be at no cost to us. Councilman Roosa asked if it would

cover the residents on Mountain Road, Maple Grove, Seven Hills Road wanting to know if they could use it. Their goal was to have WIFI School District wide stated Mr. Matthews. Councilman Simmons mentioned that while at the Community Collaborative Committee meeting this was discussed and they were talking with someone from Sisco and I came away thinking this WIFI was for the Village area.

Supervisor Groff stated that he will contact the local technician to come to speak to the Board at the next Town Board meeting in December 2017.

MOTION: Councilman Roosa motioned to table a decision on the WIFI. Seconded by Councilman Anderson and passed by, 5-Ayes 0-Nays

Close Public Hearing

MOTION:Councilman Gritsavage motioned to close the Public Hearing at 7:44 p.m. on the 2018 Town of Northampton Preliminary Budget. Seconded by Councilman Roosa and passed by, A Vote of 5-Ayes 0-Nays

Discussion on the motion for the 2018 Budget

Councilman Simmons stated that he had no problem with the \$5,000 for a filing clerk for the Assessor. Hewould like to see that position for the filing clerk for the Assessor be posted in the newspaper. Having no further discussion on the 2018 Preliminary Budget the following:

MOTION to Adopt the 2018Town of Northampton Budget, the 2018 Fire Protection Contracts, and the Consolidated Health District

Councilman Anderson motioned to adopt the Budget of the Town of Northampton for the fiscal year 2018 and the 2018Fire Contracts with the Village of Northville and with the Broadalbin Kennyetto Fire Co., Inc. and the Consolidated Health District as presented.Seconded by Councilman Roosa and adopted by a

ROLL CALL VOTE:

James Groff	Aye	Ivar Anderson	Aye
William Gritsavage	Aye	Art Simmons	Aye
Darryl Roosa	Aye		

MOTION signing the2018Fire Protection Contracts between the Town of Northampton and the Northville Fire Department District and with the Kennyetto Fire Co., Inc.

Councilman Simmons motioned to approve Supervisor Groff signing the 2018 Fire Protection Contract between the Town of Northampton and the Village of Northville the sum of \$85,500.00 and the signing of the 2018 Fire Protection Contract between the Town of Northampton and the Broadalbin Kennyetto Fire Co., Inc. in the sum of \$10,950.00.

Seconded by Councilman Gritsavage and adopted by a

ROLL CALL VOTE:

James Groff	Aye	Ivar Anderson	Aye
William Gritsavage	Aye	Art Simmons	Aye
Darryl Roosa	Aye		

OLD BUSINESS

Update on Charter (Spectrum) TV station at NCS: Councilman Simmons mentioned that he and Councilman Gritsavage went to a meeting of the NCS Board. The NCS expressed that they do want to have a TV station. I contacted Mr. Egan of Time Warner and Mr. Egan mentioned that wecurrently do not have a contract with them.We never signed a new contract because they never got back to us. I explained that we had the contract reviewed by our attorney and we submitted it with the recommendations and the person in Binghamton never got back with us. Approximately three or four weeks ago Mr. Egan asked for the name of our Supervisor stating that he wanted to talk with him and send him a letter. I gave Mr. Egan the information and as of yesterday Supervisor Groff still has not heard from Mr. Egan. The two times we contacted the Public Service Commission in the last three years The last time I spoke to the Public Service Commission was a year ago I was informed that I was to get back to her if they do not follow through. I need board approval. The Board unanimously agreed for Councilman Simmons to contact the Public Service Commission on this.

NEW BUSINESS

Discussion on new Software for the Bookkeeper and Town Clerk

Mr. Matthews explained that the current programs for the Town Clerk-Water and Sewer and the Bookkeeper are obsolete and are no longer supported. The cost for these programs is \$29,726.00 which includes the new software; data conversion; and training. After discussion a motion was made as follows:

MOTION: Councilman Gritsavage motioned to approve purchasing the new software for the Bookkeeper and Town Clerk at a cost of \$29,726.00 which includes the new software; data conversion; and training. Seconded by Councilman Roosa and passed by, A Vote of 5-Ayes 0-Nays

It was mentioned that they hoped the County Supervisors could be able to reduce the 2018 County Budget proposal of 14% tax hike.

Mr. Ginter showed and explained to everyone present the short video that is available on the “Fulton County NY” website. Click on the “Tour of Fulton County” then click on each heading Welcome; Quality of Life; Education; Recreation; Business & Industry and History to view each video.

The next scheduled Town Board meeting is going to be held on Wednesday, December 20, 2017 at 7 p.m.

Adjourn: Having no further business come before the Board, Councilman Gritsavage motioned to adjourn at 7:46 p.m. Councilman Anderson seconded the motion and passed by,
A Vote of 5-Ayes 0-Nays

Respectfully submitted,

Elaine Mihalik
Town Clerk