

**TOWN OF NORTHAMPTON  
REGULAR MEETING  
January 17, 2018**

The regular meeting of the Town of Northampton was held on Wednesday, January 17, 2018. Supervisor Groff called the meeting to order at 7:00 p.m. in the Municipal Building at 412 South Main St., Northville, NY. Supervisor Groff led the salute to the flag.

**PRESENT:** Supervisor: James Groff  
Councilmen: Darryl Roosa, and William Gritsavage, Art Simmons and Ivar Anderson

**RECORDING SECRETARY:** Elaine Mihalik-Town Clerk

**Other Town department representatives in attendance were:**

Matthew Ginter-Code Enforcement Officer; Nathaniel Matthews-Bookkeeper; and Ken Cramer-Highway Superintendent

**ALSO PRESENT:** Honorably Michael Albanese and Janet Roosa

**Signing off on 2017 Town Clerk's Records**

All of the 2017 Town Clerk Cash Receipt's, Ledger, monthly reports, deposits and monthly bank statements, the Sacandaga Water and Sewer District, deposits and monthly reconciliation, and the Consolidated Health District report were reviewed and signed off by Town Board members present – Supervisor James Groff, Councilmen: Gritsavage, Roosa, Simmons and Anderson.

**MOTION:** Councilman Anderson motioned to approve the December 22, 2017 Regular Town Board meeting minutes as presented by the Town Clerk. Seconded by Councilman Simmons and Adopted by a vote of 5-Ayes 0-Nays

**MOTION:** Councilman Anderson motioned to approve the January 2, 2018 Organizational meeting minutes with rescinding the motion made to appoint members Gritsavage and Simmons on the Intermunicipal Committee and to remove motion verbiage on page 6; as follows: ~~Councilman Anderson approved appointing Councilmen Gritsavage and Simmons on the Inter Municipal Committee, seconded by Councilman Gritsavage and passed by, Supervisor Groff~~ —  
— ~~Aye Ivar Anderson~~ — ~~Aye Darryl Roosa~~ — ~~Absent~~  
~~William Gritsavage Aye Art Simmons Aye.~~ Seconded by Councilman Gritsavage and Adopted by a vote of 4-Ayes: Groff, Gritsavage, Anderson, and Simmons 0-Nays  
Abstain-Roosa

**MOTION ON WARRANTS**

Councilman Anderson approved paying the warrants, Seconded by Councilman Roosa and passed by, A Voted of 5-Ayes 0-Nays

**January 2018 Warrants**

General Fund "A"	\$50,662.89
General Fund "B"	11,137.74
Highway	19,375.13

Sacandaga Fire District	96,186.00
Sacandaga Lighting District	1,244.82
Sacandaga Sewer District	8,831.55
Sacandaga Water District	7,973.97
Trust and Agency Fund – “TA”	<u>466.61</u>
Total Warrants	\$195,881.71

**COMMUNICATIONS**

- Monthly Transfers for Abstract of Audited vouchers
- January 2018 Fulton Co Regional Chamber of Commerce Newsline
- Charter Communications – Effective December 31, 2017, RLTV has ceased transmission of its signal and will no longer be available on Spectrum TV lineup.
- The Fulton County Office for Aging-asking that our municipality continue to include a contribution on support of the OFA’s Senior Nutrition Program in our 2018 Budget.
- Workers Compensation 4<sup>th</sup> Quarter Assessment
- Spectrum going digital February 6, 2018
- NYS Associations of Towns 2018 Training School and Annual Meeting packet. The training will be held February 19-22, 2018 at the NY Marriot Marquis, New York City.

**MOTION:** Councilman Anderson motioned to approve Nathaniel Matthews attending the NYS Association of Towns 2018 Training School. Seconded by Councilman Roosa and passed by, A Voted of 5-Ayes: Groff, Roosa, Gritsavage, Anderson and Simmons 0-Nays

**2018 Fuel Bids were received from the following.**

Shepard Oil Company, P.O. Box 298, Johnstown, New York 12095. The bid read as follows:

#2 Fuel Oil price	\$2.183 Albany rack	+ .20 cents =	\$ 2.383 a gallon
Kerosene price	\$2.675 Albany rack	+ .20 cents =	\$2.875 a gallon
Diesel (winter blend 60/40)	\$2.3826 Albany rack	+ .20 cents =	\$2.5826 a gallon

Mirabito Holdings, Inc. d/b/a: Mirabito Energy Products, The Metrocenter-49 Court St., P.O. Box 530b, Binghamton, N.Y. 13902

#2 Fuel Oil price	\$2.6545
Kerosene price	\$3.1275
Diesel	\$2.6310

Fluctuating price is based on the Port of Albany price the day of delivery plus .4975 per gallon

**MOTION:** Councilman Simmons motioned the approval and awarded the “2018 Fuel Bid” for the Town of Northampton received from Shepard Oil Company, Industrial Park, P.O. Box 298, Johnstown, New York 12095. The bid read as follows:

#2 Fuel Oil price	\$2.183 Albany rack	+ .20 cents =	\$2.383 a gallon
Kerosene price	\$2.675 Albany rack	+ .20 cents =	\$2.875 a gallon
Diesel (winter blend 60/40)	\$2.3826 Albany rack	+ .20 cents =	\$2.5826 a gallon

Seconded by Councilman Anderson and

Adopted by a vote of 5-Ayes 0-Nays

**JUSTICE**

**MOTION:** Councilman Anderson motioned to accept the Justice Report. There were a total of 21 cases handled and \$2,697.00 was collected in fines for the month. Seconded by Councilman Roosa and passed by, A Vote of 5-Ayes 0-Nays

**RES. 2018-02: RESOLUTION ACKNOWLEDGING ANNUAL EXAMINATION AND SIGN-OFF OF THE TOWN OF NORTHAMPTON JUSTICE COURT RECORDS AND DOCKETS**

The aforementioned Resolution was offered by Councilman Anderson and moved its adoption. Seconded by Councilman Roosa.

VOTE:	James Groff	Aye	Ivar Anderson	Aye
	William Gritsavage	Aye	Darryl Roosa	Aye
	Art Simmons	Aye		

**CODE ENFORCEMENT:** Matthew Ginter collected \$425.00 in fees. The total Estimated Project Costs was \$45,000.00. A total of (5) permits were issued in December 2017; #088-14 Permit Renewal; #083-171-Car Garage; #084-17 Deck; #085-17 Deck; #091-17 2-Car Garage. A total of 90 permits including renewals were issued in 2017. The total project costs were \$3,050,688.00 with \$7,967.95 collect in fees. The Planning Board received 8 applications. The Zoning Board received 1 application. There was a total of 7 permits issued for single family homes.

**HIGHWAY:** Highway Superintendent currently reviewing applications for the open highway position.

**ZONING BOARD OF APPEALS:** There will be a New York State Department of State Training for Local Officials sponsored by the Fulton and Montgomery Co. Planning Board held on February 7<sup>th</sup> at FMCC in Johnstown, NY.

**PLANNING BOARD:** The next scheduled meeting is February 13, 2018 at 7 p.m.

**2018 Contract between the Town of Northampton and the Fulton County Planning Department.**

**MOTION:** Due to a conflict of interest with Supervisor Groff being Chairperson on the Fulton County Board of Supervisor Councilman Anderson motioned to approve Deputy Supervisor William Gritsavage to sign the 2018 Contract between the Town of Northampton and the Fulton County Planning Department. Seconded by Councilman Roosa and passed by, A Vote of 5-Ayes 0-Nay

**HISTORIAN:** Gail Cramer currently working on getting a Historical Marker for the Main Street Cemetery.

**AMBULANCE:** At their last meeting they spoke of the furnace problems that they had explained Councilman Simmons. National Grid will be doing an energy audit of the Ambulance Building. They are still missing calls and they obviously need volunteers. It was stated that Mr. Farquhar was hopeful to see the new ambulance by this summer. There was discussion at the ambulance meeting of the ambulance possibly going to Benson.

**2018 Officers**

**MOTION:** Councilman Anderson approved the following officers being elected by the General Membership to serve for 2018 on the Northampton Ambulance Service. Secretary-Jill Dunham; Representative-Joy Allen; Representative-Jeff Daum; Representative-Jerry Wildermuth, Alt. Representative-Tom Fifield. Reappoint Jack Farquhar, EMS Chief; Eric Shumaker, 1<sup>st</sup> Asst. EMS Chief; and Jonathan VanAlstyne, 2<sup>nd</sup> Asst. EMS Chief. Seconded by Councilman Simmons and Adopted by a vote of 5-Ayes 0-Nays

**New Member**

**MOTION:** Councilman Simmons approved the acceptance of Terence J. Driscoll as a new member on the Northampton Ambulance Service. Seconded by Councilman Roosa and Adopted by a vote of 5-Ayes 0-Nays

**ASSESSOR:** Councilman Gritsavage motioned the approval to hire Audrey Coleman as a part-time File Clerk for the Assessor at an hourly rate of \$12.00 which is retro to when she started. Seconded by Councilman Roosa and passed by, A Vote of 5-Ayes 0-Nays  
Councilman Simmons expressed he would have liked to see this position be posted.

**HAULING FEES:** The month of December 2017 fees were as follows:

County Transfer	65.890Ton @ \$53	\$3,492.17
Curbside Recycling	11.030Ton @ \$20	\$ 220.60
Transfer Station Recycling	2.030Ton @ \$10	\$ 20.30
Metal	2.940 Ton @ \$20	\$ 58.80
Electronics	0.900 Ton @ \$00	<u>\$ 00.00</u>
Total		\$3,791.87

**Sacandaga Park Water & Sewer discussion on the January 2018 year-round water billing to an out user on Warner Hill Road.** It was explained to the Board that the Town cannot re-levy unpaid fees for water users outside of the Water District on their January Tax bills in another township. Ms. Laport at 116 Warner Hill Road owes for her December 2017 water billing +late fee \$127.56 along with her January 2018 billing + late fee \$127.56 for a total current due in the amount of \$255.12. After discussion a motion was made as follows.

**MOTION:** Councilman Gritsavage approved the Billing Clerk sending a letter to Ms. Laport at 116 Warner Hill Road informing her that her current Sacandaga Water District Water Bill as of January 2018 is \$243.52 plus a late fee will be included in the amount of \$11.60 if the bill is not paid by February 15<sup>th</sup>. The total amount due will then be \$255.12 which includes the December 2017 billing past due amount. If this bill is not paid by March 31<sup>st</sup>, 2018 the water will be turned off and the bill will then also include a \$10 turn on/off fee. Seconded by Councilman Roosa and passed by, A Vote of 5-Ayes 0-Nays

**SUPERVISOR:**

Supervisor Groff explained that a letter of resignation was submitted and acknowledged by the Village of Northville from the current Village CEO. It was explained that Mr. Ginter will not be running as Village Trustee this election and that Mr. Ginter has accepted the position as the Village of Northville Code Enforcement Officer starting February 1, 2018.

**Intermunicipal Agreement between the Town of Northampton and Village of Northville**

**MOTION:**Councilman Anderson motioned to accept Supervisor Groff signing an Intermunicipal Agreement to designate specific cost(s) and reimbursement(s) for the position of Code Enforcement Officer for the Village. Seconded by Councilman Gritsavage and passed by,  
 A Vote of 5-Ayes 0-Nays

**Discussion:**Mr. Matthews explained that the Village was paying their current Code Enforcement Officer over \$9,000.00 a year. The 30% more than covers the \$9,000.00 increase for his salary.

**MOTION:**Councilman Gritsavage motioned a salary increase for Matthew Ginter as Code Enforcement Officer in the amount of \$9,000.00 for the new Village of Northville position.Seconded by Councilman Anderson and passed by,A vote of 5-Ayes 0-Nays

**Northville Fire Department:** For the month of December 2017 there were a total of 11 responses and a total of 204.07 man-hours made by the Northville Fire Department.Town of Northampton had 1-Tree on wires, sparking and 1-Brush/Debris fire. Town of Edinburg has 1-Chimney Fire; 1-Structure Fire; 3-Stand by and 1-Alarm Activation. Town of Benson had 1-Cellar pump out. Town of Hope had 1-Structure Fire. Schoharie County had 1-Search and Rescue. 7-Mutual Aid Given. 2-Mutual Aid Received.1-Firefighter injury.

1. Members installed the track system on the ARGO to prep for winter Ice Rescues
2. Planning is in the works for the annual multi department Ice Rescue Training in February.
3. Five members responded to Town of Jefferson, Schoharie County for a search for a missing hunter with the ARGO.
4. One injury reported during the search in Jefferson.

**TOWN CLERK:**

**MOTION:** Councilman Simmons motioned to approve the Town Clerk’s December 2017 monthly report as presented by the Town Clerk. Seconded by Councilman Roosaand passed by,  
 A Vote of 5-Ayes 0-Nays

01/01/2018

**Town Clerk Monthly Report  
 December 01, 2017 - December 31, 2017**

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Conservation	Conservation	1	1.38
			<b>Sub-Total:</b>	<b>\$1.38</b>
A2130	Transfer Station	Transfer Station	3	30.00
			<b>Sub-Total:</b>	<b>\$30.00</b>
A2544	Dog Licensing	Male, Neutered	1	7.00
			<b>Sub-Total:</b>	<b>\$7.00</b>
A2770	Minor Sales	Fax	2	2.00
	Photo Copy	Photo Copy	16	4.00
			<b>Sub-Total:</b>	<b>\$6.00</b>

B2115	Planning Application	Planning Application	2	80.00
			<b>Sub-Total:</b>	<b>\$80.00</b>
B2555	Building Permits	Building Permits	5	295.00
			<b>Sub-Total:</b>	<b>\$295.00</b>
B2770	Municipal Searches	Municipal Searches	2	50.00
			<b>Sub-Total:</b>	<b>\$50.00</b>
			<b>Total Local Shares Remitted:</b>	<b>\$469.38</b>
Amount paid to: NYS Ag. & Markets for spay/neuter program				1.00
Amount paid to: NYS Environmental Conservation				23.62
<b>Total State, County &amp; Local Revenues:</b>		<b>\$494.00</b>	<b>Total Non-Local Revenues:</b>	<b>\$24.62</b>

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Elaine Mihalik, Town Clerk, Town of Northampton during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor

Date

Town Clerk

Date

### **Town Clerk's 2017 Annual Report and Town Clerk's 2017 Annual DEC report**

**MOTION:** Councilman Simmons motioned to accept that the Town Board has received and reviewed the Town Clerk's 2017 Annual Report and Town Clerk's 2017 Annual DEC report as presented by the Town Clerk. Seconded by Councilman Gritsavage and passed by,  
A Vote of 5-Ayes                      0-Nays

### **NEW BUSINESS**

#### **Discharge of Mortgage**

It was brought to the Town Board's attention that a Discharge of Mortgage had not been issued to the property owner at 316 Co Highway 152 for the Housing Rehabilitation Program. Upon through review of our files, it was noted that there is nothing outstanding on the forgiveness of mortgage and there is no Discharge of Mortgage on file for the homeowner.

**MOTION:** Councilman Roosa motioned approval to proceed with the Town issuing a Discharge of Mortgage for the property at 316 County Highway 152, Parcel Id. #31.4-4-13, Fulton County, Northville, NY. Seconded by Councilman Simmons and passed by,  
A Vote of 5-Ayes                      0-Nays

### **OLD BUSINESS:**

Update on Charter (Spectrum) TV station. Councilman Gritsavage stated that he spoke with Kevin Egan, Director of Governmental Affairs. Mr. Egan stated that he would review the TV issue and see what we needed. We have spoken with Dr. Ford from NCS for the first week in February to find out what the school has and what they need. It looks as though everyone wants to move ahead and look into this. There is also the issue with the Contract with Charter (Spectrum) TV. I will review what we had proposed to them before and speak with them again.  
The Hamilton County Express this week noted that Time Warner was taking over Hamilton County Cable TV stated Councilman Simmons.

The next Town Board meeting will be held on Wednesday, February 21, 2018 at 7 p.m.

**Adjourn:**Councilman Gritsavage motioned to adjourn at 7:43 p.m. Councilman Roosaseconded the motion.All board members were in favor of the motion.

Respectfully submitted,

Elaine Mihalik, Town Clerk