

**TOWN OF NORTHAMPTON
REGULAR MEETING
June 20, 2018**

The regular meeting of the Town of Northampton was held on Wednesday, June 20, 2018. Supervisor Groff called the meeting to order at 7:00 p.m. in the Municipal Building at 412 South Main St., Northville, NY. Supervisor Groff led the salute to the flag.

PRESENT: Supervisor: James Groff
Councilmen: Darryl Roosa, William Gritsavage and Art Simmons
Excused: Ivar Anderson

RECORDING SECRETARY: Elaine Mihalik-Town Clerk

Other Town department representatives in attendance were:

Ken Cramer-Highway Superintendent and Matthew Ginter-CEO
Excused- Nathaniel Matthews-Bookkeeper

ALSO PRESENT: Honorably Michael Albanese; Michael Warner; and Gerry Schultz

MOTION: Councilman Roosamotioned to approve the May 16, 2018 Regular Town Board meeting minutes as presented by the Town Clerk. Seconded by Councilman Gritsavage and
Adopted by a Vote of 3-Ayes: Groff, Roosa, and Gritsavage
Abstained: Simmons

Res. #2018-08: Resolution Authorizing Transfer of Funds within accounts to meet certain contractual expenses for Accounts Payable from 2018 budget line items.

Motion: Councilman Gritsavage offered the following resolution and moved its adoption and Councilman Simmons seconded the motion.

Roll Call Vote:	James Groff	Aye	William Gritsavage	Aye
	Art Simmons	Aye	Darryl Roosa	Aye

MOTION: Councilman Gritsavage approved paying the warrants, Seconded by Councilman Roosa and was passed by,
A Vote of 4-Ayes: Groff, Roosa, Gritsavage, and Simmons
0-Nay

	<u>2018 Warrants</u>	
General Fund "A"	\$49,827.27	
General Fund "B"		11,753.54
DB Highway-Outside the Village		6,823.13
Sacandaga Lighting	994.03	
Sacandaga Sewer District	3,791.41	
Sacandaga Water District		4,218.56
Trust and Agency Fund	<u>863.26</u>	
Total Warrants		\$78,271.20

Supervisor Groff opened the Public Comment Session at 7:02 p.m.
Gerry Schultz expressed his concerns of the boat traffic and the noise from the boats on the Great Sacandaga Lake from the Northampton Beach to the Sport Island Pub is unbelievable. I am asking the

- Charter Communications – Upcoming Changes
- **4th of July “Doins”** donation request from the Northville Civic Association

MOTION: Councilman Gritsavage approved 4th of July “Doins” donation to give them what we gave them last year as approved in the 2018 Budget line item for the Northville Civic Association, Seconded by Councilman Simmons and passed by,

A Vote of 4-Ayes: Groff, Roosa, Gritsavage, and Simmons 0-Nays

JUSTICE

MOTION: Councilman Roosa motioned to accept the Justice Report as presented. There was a total of 16 cases handled and \$3,384.00 was collected in fines for the month. Seconded by Councilman Simmons and was passed by,

A Vote of 4-Ayes: Groff, Gritsavage, Roosa, and Simmons 0-Nays

Animal Control: The Town has received from NYS Agriculture and Markets the Dog Control Officer Inspection Report and the Municipal Shelter Inspection Report.

Discussion ensued on, when will the Animal Control Officer submit a report to the board? Supervisor Groff stated he will talk with the ACO.

CODE ENFORCEMENT:

Matthew Ginter collected \$1,307.50 in fees. The total Estimated Project Costs was \$580,640.00. A total of (16) permits were issued in May 2018; #020-15 Permit Renewal; #007-16 Permit Renewal; #028-17 Permit Renewal; #022-18 Deck; #023-18 Manufactured home; #024-18 Deck; #025-18 Sacandaga Beach Development-add 1 site to license; #026-18 Deck; #027-18 Septic repair; #028-18 Single Family Home; #029-18 Single Family Home; #030-18 Fence; #031-18 Temporary Use Permit; #032-18 Temporary Use Permit; #033-18 Fence; #034-18 Deck; and Z02-18 Area Variance.

Councilman Simmons inquired if Mr. Miller was working with Mr. Ginter as his assistant for the Town. The response was no, he was helping him as an assistant on the Village.

HIGHWAY: Ken Cramer reported

- Roads swept free from winter sand and salt
- Preparing for paving Tennantville and Horton Roads
- Ground brush and bucket truck
- Cemetery mowing completed for Memorial Day

Repair/Maintenance:

- Service completed on Town mower and Cemetery mowers
- Truck #3 inspection and headlight repair
- Plow trucks stripped for summer use
- Plows and wings painted and put in storage

New Business

- Paving of Tennantville and Horton Roads

Agreement to Spend Town Highway Funds

MOTION: Councilman Roosa motion to approve Pursuant to the provisions of Section 294 of the Highway Law, we agree that monies levied and collected for the repair and improvement of highways and received from the state for the repair and improvement of highways, shall be expended.

1. General Repairs. the sum of \$144,000 may be expended for general repairs upon 2 miles of highway, including sluices, culverts and bridges having a span of less than five feet and boardwalks or the renewals thereof
2. Improvements. The following sums shall be set aside to be expended for the improvement of town highways:
 - a. On the road commencing at County Highway 149 and leading to Johnson Road, a distance of 1.1 miles, there shall be expended not over the sum of \$144,000 total. Type 6 Top Course; Width of traveled surface 20 feet; Thickness 2 inches; Subbase Asphalt.
 - b. On the road commencing at County Highway 143 and leading to County Highway 143, a distance of .10 miles, there shall be expended not over the sum of \$144,000 Total. Type 6 Top Course; Width of traveled surface 20 feet; Thickness 2 inches; Subbase Asphalt.

Councilman Gritsavage seconded the motion and was passed by a vote of
 4-Ayes: Groff, Simmons, Roosa and Gritsavage 0-Nays

Councilman Simmons asked if anyone knew when they were going to put the lines on County Highway 152. Response was that the paving was not done yet.

ZONING BOARD OF APPEALS:The Board held a meeting on May 9, 2018 and approved an area variance for Case #Z01-18.

The Board met again on May 23, 2018 to review an application for an Area Variance from Woodward Lake Properties, LLC and a public hearing has been scheduled for June 27, 2018 at 7 p.m. Discussion ensued on one of the ZBA members wanting to call for other legal opinions when the Town appointed Attorney is at the meeting. The Town Attorney informed them that the ZBA board members needs Town preauthorization to call someone else which costs the town money.

PLANNING BOARD:The Board held a meeting on May 8, 2018 and approved a lot line adjustment for Case #P01-18. The Board held a Special meeting on May 15, 2018 to review an upcoming major subdivision from Woodward Lake Properties LLC Case #P03-18.

The next scheduled meeting will be held on July 10, 2018 at 7 p.m.

JOINT YOUTH:Councilman Gritsavage reported to the Board that the Commission met on June 15, 2018 the Commission authorized the purchase of a trailer for the equipment. It was explained that the trailer is for both storage and to transport the equipment. They also discussed that the Assistant Director and her salary because of the way it was written up on the job description. She is on salary and the salary was for the five-week summer program and occasionally she does come in for other occasions. We had to approve payment to her as a Counselor for the time she has come in. The Commission will be looking at the job description in the spring while going over next year's budget to try and alleviate that problem in the future.

Councilman Simmons inquired as to where the equipment would be needed to be transported to. Response was the bouncy house, the outside movie theater or other equipment might be transported to the NCS, the town hall or to the park where ever it is needed.

Supervisor Groff mentioned that the neighbor behind the town hall has put up a new fence. We're going to have to put up a split rail fence along the back while the summer program is being held here at the town hall suggested Supervisor Groff.

Mr. Ginter mentioned that it was brought to his attention the Rotary proposed possibly putting up a viewing platform "deck" out in the back of the town hall across the gully which is Town owned. There was suggestion on filling in the gully and placing the deck on the ground. It would not be for fishing purposes. It was asked if that was a Regulating District matter. Response was that the Town can check that out. The Rotary Club would have to bring a plan into Town for that proposal stated Supervisor Groff.

CEMETERY: Discussion on increasing the current salary of Craig Warner, Cemetery helper. Supervisor Groff mentioned that the Town has eliminated the other position of Cemetery helper since Lincoln has left. Ken Cramer has been doing a lot to help out at the cemetery with Mr. VanNostrand. Craig has been doing more work than he has done before so the Supervisor is asking the board if they would increase the salary of Craig Warner from \$13.08 to \$15.08.

MOTION: Councilman Roosa motioned to increase the salary of Craig Warner from \$13.08 to \$15.08. Councilman Gritsavage seconded the motion and was passed by
A Vote of 4-Ayes: Groff, Gritsavage, Roosa and Simmons 0-Nays

CEMETERY VAULT

Supervisor Groff mentioned that he had received a proposal from Darby Jensen regarding the scope of work and cost to repair the deteriorating cemetery vault. The board discussed pros and cons of the possibility of replacing the vault as opposed to repairing the existing aging vault. Mr. Ginter received a letter addressing that these repairs were made ten years ago and need to be addressed again. With painting and replacement of the metal door it would be approximately a cost of an additional \$3,000.00. that is approximately \$7,000.00 to patch up what you already have with the vault issues explained Mr. Ginter. The building is tired. The roof needs replacement, the door is rusting through, and it's old. The building was specked out with split faced block. It is a basic building on a slab with no electric. Ken would prepare the base for the vault which will be a little bit bigger than the building that is currently up there now. The door is current only 5 feet wide. The new vault would have a 6-foot door. The Supervisor and CEO went up there and did an evaluation of the cemetery and found the columns into the cemetery are falling apart explained Mr. Ginter. The columns are not included in the cost. Included with building the new vault is a new slab, new roof, new siding, gable ends, new soffits, shingled or metal, split block with a vent, and new doors stated Mr. Ginter. It was recommended by the Supervisor Groff to solicit a few more quotes for the building of the new vault.

Councilman Simmons suggested speaking with the Town Historian on this to make sure of the Historical value this may have. Mr. Ginter stated that he did mention this idea to the Town Historian and to see if she wanted to take pictures of the building for her records. He was not sure if she wanted any components of the building. Mr. Ginter mentioned he will ask Mrs. Cramer.

Res. #2018-09: Permissive Referendum re Use of Reserve Funds for Construction of New Cemetery Storage Building (Vault). Councilman Gritsavage offered the forgoing resolution and moved its adoption with the resolution to read as follows: "**WHEREAS** the amount that will be utilized from the reserve fund should not exceed ~~\$12,000~~ to read "\$15,000". Councilman Simmons offered a Second.

Roll Call Vote	James Groff	Aye	William Gritsavage	Aye
	Art Simmons	Aye	Darryl Roosa	Aye

AMBULANCE: Northampton Ambulance held its monthly meeting on May 8, 2018.

The Northampton Ambulance responded to 9 calls during the month of May 2018. 1-call in the Town of Northampton; 6-calls in the Village of Northville; 1-call in Edinburg; and 1-call in Hope. Members served 74 volunteer hours and 122 miles traveled.

The new ambulance is being letter decal detailed in Connecticut where we bought it stated Councilman Simmons. Mr. Farquhar has indicated at the May 8th meeting it looks like the ambulance will be delivered before July 4th.

New Member

MOTION: Councilman Simmons motioned the acceptance of new member Lori Driscoll on the Northampton Ambulance Service. Councilman Roosa Seconded the motion and was passed by a vote of 4-Ayes: Groff, Simmons, Roosa and Gritsavage 0-Nays

Refuse and Garbage: The Independence Day Holiday will have **NO EFFECT** as the transfer station does not have hours on Wednesday or Thursday.

The annual **Latex Paint Exchange**, which runs every Saturday morning (7:15-11:30 a.m. during the summer, will open on June 2, 2018 and run through August 25, 2018. It will be held at the Solid Waste

Department, 847 Mud Road, Johnstown. It is open to Fulton County residents only, (no businesses) there is no and no appointment is needed. Call 518-736-5504 for details.

There will NOT be a **Household Hazardous Waste Drop-Off Day** this year.

There is a permanent **Prescription (RX) Drop Box** located in the lobby of the Fulton County Sheriff's Department.

The Electronics Drop-Off-Residents can dispose of computer monitors and equipment, televisions, and assorted electronics at no cost, at any transfer station during the station's regular hours.

Mercury-Containing Thermostats – these can be disposed of at the Electronics Drop-Off at no charge, by any Fulton County resident, business, or non-profit.

Fluorescent Light Bulbs – these bulbs (both tubes and CFLs) can be disposed of at the Electronics Drop-Off the Solid Waste Dept. Transfer Station (on Mud Road). There is no cost and this program is open to residents only (no businesses).

Rechargeable Batteries - Rechargeable and button batteries can be disposed at the Electronics Drop-Off at no cost. This program is open to residents only (no businesses). Alkaline batteries (AA, D-cells) should go in the garbage.

Councilman Simmons referred to a newspaper article he read regarding the Fulton County Solid Waste and asked if MontgomeryCounty is no longer going to bring anything to Fulton County. They were charging for outside waste from outside of Montgomery County and the contract states that they are not supposed to bring in garbage from outside of their County explained Supervisor Groff. It is supposed to be only Montgomery County waste.

2018 Mowing Contract between the Fulton County Department of Highways and Facilities and the Town of Northampton.

Res. #2018-10:Councilman Gritsavage motioned authorizing Supervisor James Groff to sign a (2018) Contract between the Fulton County Department of Highways and Facilities and the Town of Northampton for Mowing of Certain County Highway Rights-Of-Way, County Roads 109 (.24 miles), 110 (.95 miles), 113 (1.46 miles), 123 (1.91 miles), 130 (.52 miles), 143 (1.56 miles), 149 (1.16 miles) and 152 (3.02 miles) and to pay the Town the sum not to exceed \$4,598.50 on the aforementioned rights-of-way (10.82 total miles). Seconded by Councilman Simmons and Adopted by a Vote of 4-Ayes: James Groff, Art Simmons, William Gritsavage and Darryl Roosa 0-Nays

HARDFILL: There were a total of 91 vehicles and \$28.00 in fees collected for Tires for the month.

HAULING FEES: The month of May2018 fees were as follows:

County Transfer	130.69Ton @ \$53	\$6,926.57
Curbside Recycling	9.99Ton @ \$20	\$ 199.80
Transfer Station Recycling	5.02Ton @ \$10	\$ 50.20
Material 79TS (Electronics)	2.50 Ton @ \$ 0.00	\$ 0.00
Material 90-NC (Ground Wood Chips)	26.21 Ton @ \$ 0.00	<u>\$ 0.00</u>
Total		\$7,348.17

Northville Fire Department:

May 2018: There were a total of 25 responses and a total of 69.24-man hours for the month of May. Village of Northville 2-Fire Alarm Activation, and 1-Hazardous Condition; Town of Northampton 18-Hazardous Condition and 1-Alarm Activation; Town of Edinburg 1-Stand by; Town of Hope 1-Brush Fire. 3 Mutual Aid Given and 2-Mutual Aid Received.

Members did

1. truck checks to insure all equipment in good working order
2. Member practiced traffic control Drills
3. Members did walk thru of Main Street buildings
4. One member completed NYS Firefighter II class
5. Two members completed NYS BIFO class
6. Nine members completed NYS Best Practices class

SACANDAGA PARK WATER & SEWER

May 2018

Water:

-May 2017 usage – 1,321,000 gallons pumped

-May 2018 usage – 1,099,00 gallons pumped

Meters

-No problems to report

Repairs/Maintenance:

- Repaired water main leak on Osborne Road

Wastewater:

-May 2017- daily average flow 56,400 gallons

-May-2018- daily average flow 22,600 gallons

Repairs/Maintenance

- Waiting for repairs to be completed on RBC unit. They are working on a price for several things that they can do with the RBC unit. The cost for a new unit and the cost for the additional repairs.
- Repairs have been made to the backup Generator.
- Spoke with Chad at CT Male on possibly working together on replacing the line on Osborne Road.

TOWN CLERK

MOTION: Councilman Simmons motioned to approve the Town Clerk’s May 2018 monthly report as presented by the Town Clerk. Seconded by Councilman Gritsavage and was passed by,

A Vote of 4-Ayes Groff, Simmons, Gritsavage, and Roosa 0-Nays

06/01/2018

**Town Clerk Monthly Report
May 01, 2018 - May 31, 2018**

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Account#	Account Description	Fee Description	Qty	Local Share
A1255	Conservation	Conservation	60	70.30

	Registrar Fee	Registrar Fee	1	22.00
	Town Clerk Fees	Marriage License	1	12.50
		Sub-Total:		\$104.80
A2130	Hardfill Site	Hardfill Site	1	42.00
	Transfer Station	Transfer Station	139	1,390.00
		Sub-Total:		\$1,432.00
A2544	Dog Licensing	Male, Neutered	1	7.00
		Male, Unneutered	1	13.00
		Sub-Total:		\$20.00
A2770	Photo Copy	Photo Copy	26	6.50
		Sub-Total:		\$6.50
B2110	Zoning Application	Zoning Application	1	150.00
		Sub-Total:		\$150.00
B2555	Building Permits	Building Permits	16	1,157.50
		Sub-Total:		\$1,157.50
		Total Local Shares Remitted:		\$2,870.80
	Amount paid to: New York State DOH for Marriage Licenses			22.50
	Amount paid to: NYS Ag. & Markets for spay/neuter program			4.00
	Amount paid to: NYS Environmental Conservation			1,254.70
Total State, County & Local Revenues:	\$4,152.00	Total Non-Local Revenues:		\$1,281.20

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Elaine Mihalik, Town Clerk, Town of Northampton during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor

Date

Town Clerk

Date

NEW BUSINESS

They have been working on renovating the Town Clerk's Office which the Town has been trying to do an office each year stated Supervisor Groff.

There has been no response back from the Attorney Hafner on the Time Warner (Spectrum) Cable agreement. It was suggested having the Town Attorney Albany review the agreement.

Harassment Prevention Policies and Procedures Handbook of the Town of Northampton

Councilman Gritsavage motioned to adopt the "Harassment Prevention Policies and Procedures Handbook of the Town of Northampton". Councilman Roosa Seconded the motion and was adopted by,

A Vote of 3-Ayes Groff, Gritsavage, and Roosa

Councilman Simmons is Abstaining for various reasons

Application for Use of Municipal Facility

The clerk has received an application from the Michael Graves from NCS to use the Municipal Facility for Driver Education instruction.

After review of the application received Councilman Simmons motioned to grant Michael Graves instructor the use of the Town Municipal Facility for the purpose of the Driver Education instruction which dates the classes are to be held are on July 11, 12, and 13, 2018 during the hours of 7:30 a.m. thru 9 a.m. Councilman Roosa Seconded the motion and was passed by a Vote of

4-Ayes: Groff, Simmons, Roosa and Gritsavage 0-Nays

CEO Ginter mentioned that he had the people here working on the NYSERDA Grant. They have looked at the heating system of this whole building and they are going to get us a spec report and from that I can get bids from contractors for the heating and cooling air conditioning. After looking at this system I was told that there is a huge room for improvement. Almost all the people that have looked at this system has recommended going with propane because the efficiency rating is in the high 90s. The furnace we have if we are lucky if it is at 70.

We are still working on the lighting system collecting inventorying of every single light fixture in the town building, the ambulance building, the justice building, and Ken Cramer's building. They are working on the best plan for the \$50,000.00 Grant.

Councilman Simmons mentioned

- Previous discussion on putting signs in the front of the Town hall noting the electric car chargers are available at the town hall. The chances are that there is an app that will show that they are installed here at the town hall responded CEO Ginter. He wasn't sure if it was in their system as of yet. Councilmen Simmons and Roosa mentioned putting a sign in addition to the app. CEO Ginter will look into signage with the logo noting that.
- Union contracts and he verified that he would be involved with the Supervisor on that.
- At the recent Ambulance meeting the subject came up. What are they going to do with the old ambulance? Discussion ensued and it was agreed to put it out to bid on the Auction site.

Michael Warner questioned the speed bumps that were placed in the Sacandaga Park. The Supervisor stated that the people presented to the Town Board a petition signed by the neighborhood residents on both streets requesting speed bumps to be placed there during the summer.

The next Town Board meeting will be held on Wednesday, July 25, 2018 at 7 p.m.

Adjourn:CouncilmanRoosa motioned to adjourn at8:16 p.m. Councilman Gritsavageseconded the motion.All board members were in favor of the motion.

Respectfully submitted,

Elaine Mihalik, Town Clerk