

**TOWN OF NORTHAMPTON  
REGULAR MEETING  
January 16, 2019**

The regular meeting of the Town of Northampton was held on Wednesday, January 16, 2019. Supervisor Groff called the meeting to order at 7:00 p.m. in the Municipal Building at 412 South Main St., Northville, NY. Supervisor Groff led the salute to the flag.

**PRESENT:** Supervisor: James Groff  
Councilmen: Darryl Roosa, and William Gritsavage, Art Simmons and Ivar Anderson

**RECORDING SECRETARY:** Elaine Mihalik-Town Clerk

**Other Town department representatives in attendance were:**

Matthew Ginter-Code Enforcement Officer; Nathaniel Matthews-Bookkeeper; and Ken Cramer-Highway Superintendent

**ALSO PRESENT:** Honorably Michael Albanese, Michael Warner, Jennifer Rotundi, Jen Crosby, Students: Aleah Rotundi, Adeline Crosby, Nate Reidell, Cody Payne, and Alex Flickinger

**Signing off on 2018 Town Clerk’s Records**

All of the 2018 Town Clerk Cash Receipt’s, Ledger, monthly reports, deposits and monthly bank statements, the Sacandaga Water and Sewer District, deposits and monthly reconciliation, and the Consolidated Health District report were reviewed and signed off by Town Board members present – Supervisor James Groff, Councilmen: Gritsavage, Roosa, Simmons and Anderson.

**MOTION:** Councilman Gritsavage motioned to approve the December 19, 2018 Regular Town Board meeting minutes as presented by the Town Clerk. Seconded by Councilman Simmons and Adopted by a vote of 4-Ayes: Groff, Gritsavage, Simmons and Roosa                      0-Nays  
Abstain: Anderson-he noted that he was not present at the December meeting

**MOTION:** Councilman Anderson motioned to approve the January 2, 2019 Organizational meeting minutes as presented by the Town Clerk. Seconded by Councilman Roosa and Adopted by a vote of 5-Ayes: Groff, Gritsavage, Anderson, Roosa, and Simmons                      0-Nays

**MOTION ON WARRANTS**

Councilman Gritsavage approved paying the warrants, Seconded by Councilman Anderson and passed by, A Vote of 5-Ayes                      0-Nays

**January 2019 Warrants**

General Fund “A”	\$39,105.31
General Fund “B”	6,633.12
Highway	25,087.23
Sacandaga Fire District	103,214.00
Sacandaga Lighting District	1,319.77
Sacandaga Sewer District	7,483.54
Sacandaga Water District	7,346.19

Trust and Agency Fund – “TA”	<u>1,575.14</u>
Total Warrants	\$191,764.30

**COMMUNICATIONS**

- Monthly Transfers for Abstract of Audited vouchers
- January 2019 Fulton Co Regional Chamber of Commerce Newslin
- Workers Compensation 4<sup>th</sup> Quarter Assessment
- Charter Communications – Upcoming changes
- NYS Associations of Towns 2019 Training School and Annual Meeting packet. The training will be held February 17-20, 2019 at the NY Marriot Marquis, New York City.
- Thank you letter from Tom Shearer family
- Sacandaga Valley Arts Network request of a donation of \$600.00 for the year 2019.

**MOTION:** Councilman Anderson motioned to increase the donation to the Sacandaga Valley Arts Network (SVAN) from \$500.00 to \$600.00 for the year 2019. Seconded by Councilman Gritsavage and passed by,

A Vote of 5-Ayes: Groff, Anderson, Gritsavage, Roosa and Simmons      0-Nays

**JUSTICE**

**MOTION:** Councilman Roosa motioned to accept the Justice Report. There were a total of 48 cases handled and \$6,765.00 was collected in fines for the month. Seconded by Councilman Simmons and passed by, A Vote of 5-Ayes                      0-Nays

**RES. 2019-02: RESOLUTION ACKNOWLEDGING ANNUAL EXAMINATION AND SIGN-OFF OF THE TOWN OF NORTHAMPTON JUSTICE COURT RECORDS AND DOCKETS**

The aforementioned Resolution was offered by Councilman Anderson and moved its adoption. Seconded by Councilman Roosa.

VOTE:	James Groff	Aye	Ivar Anderson	Aye
	William Gritsavage	Aye	Darryl Roosa	Aye
	Art Simmons	Aye		

**CODE ENFORCEMENT:** No permits were issued during the month of December. A meeting was held to discuss potential changes to the Zoning Laws and Comprehensive Plan.

85 new building permits were issued in 2018. The total project costs were \$2,775,304.00 with \$7,205.00 collected in fees. There was a total of 6 permits issued for single family homes.

**MOTION:** Councilman Simmons motioned to accept the Code Enforcement Report as presented by the Code Enforcer. Councilman Anderson seconded the motioned and passed by,

A Vote of 5-Ayes                      0-Nays

Matt will be attending the Lake Placid training in March and both the Town of Northampton and the Town of Edinburg each will be paying for half of the billing for him to attend.

Councilman Simmons inquired about the electric charger stations that are behind the town hall asking if Matt looked into the signage. Councilman Simmons recommended that town should check with the county who does have signs noting that there are electric charging stations available and ask where they purchased their signs. It was mentioned that the Village should have a sign also noting where their electric charging station is located up in back of the fire department.

**HIGHWAY:** Roads: Snow and Ice removal; continuing brush cutting; and ground and bucket truck. Repairs/Maintenance: Serviced the backhoe and power washed the plow trucks. New Business: Town Highway garage repairs and upgrades.

Ken Cramer would like board approval to have the town purchase and install driveway culverts on the two (2) miles along Osborne Road while paving is being done this year. He explained that in the past the homeowner would purchase the driveway culvert and the town would install them. It is mentioned in the Association of Towns handbook, to request board approval that we can start putting the culverts in at our cost as we start doing paving along Osborne Road. I would like to replace those culverts on Osborne Road. I know there are some people who are not going to buy the culverts so that we could install them. I would like to have it all done properly. This would be a one-time deal and he would like to order now so everything will be ready for this spring. It's within 12 rods.

After discussion a motion was made as follows:

**MOTION:** Councilman Anderson motioned to approve Ken Cramer to purchase and install driveway culverts as needed during paving of the Osborne Road this year. Seconded by Councilman Roosa and passed by a Vote of 5-Ayes: Groff, Gritsavage, Simmons, Roosa and Anderson 0-Nays

**ZONING BOARD OF APPEALS:**The 15<sup>th</sup> Annual Saratoga County Planning and Zoning Conference will be held on February 6<sup>th</sup>, 2019 at the Saratoga Springs City Center, Saratoga, NY. The scheduled Zoning Board meeting that is scheduled for January 23, 2019 will be canceled due to no new cases coming before the board.

**PLANNING BOARD:**The next scheduled meeting is February 12, 2019 at 7 p.m.

**ANIMAL CONTROL:** The Town Board has acknowledged that they received and reviewed the Town Animal Control 2018 Annual Report.

The Town Clerk has received and has a copy in her office of the Fulton County Public Health 2019 Rabies Clinic Schedule.

**JOINT YOUTH:** Councilman Gritsavage noted that he will be setting up a meeting in the near future to discuss the upcoming 2019 Summer Program.

**CEMETERY:** Supervisor Groff mentioned contacting Darby regarding getting the cemetery vault done this year.

**AMBULANCE:** The Town Board has received the NVAA Annual Report for the Fiscal Year – 2018. The 2019 Town of Hope/Town of Northampton Ambulance Agreement has been mailed out to the Hope Supervisor to sign.

#### **New Member**

**MOTION:** Councilman Gritsavage approved the acceptance of KellyJ. Driscoll as a new member on the Northampton Ambulance Service. Seconded by Councilman Anderson and Adopted by a vote of 5-Ayes 0-Nays

**ASSESSOR:** Association of Towns Annual meeting and training for assessors, appraisers and engineers will be held February 19, 2019 at the Times Square Marriott Marquis, New York, NY.

**HAULING FEES:** The month of December 2018 fees were as follows:

County Transfer	69.94Ton @ \$53	\$3,706.82
Curbside Recycling	8.92Ton @ \$20	\$ 178.40
Transfer Station Recycling	3.94Ton @ \$10	\$ 39.40
Metal	3.73 Ton @ \$20	\$ 74.60
Electronics	0.97 Ton @ \$00	<u>\$ 00.00</u>
Total		\$3,999.22

**SACANDAGA PARK WATER & SEWER**

**December 2018**

Water:

-December-2017 usage – 701,000 gallons pumped

-December 2018 usage – 842,00 gallons pumped

Meters – replaced frozen and broken meter base at 1240 County Hwy 123

Repairs/Maintenance

-Would like permission to do an RFP to hire an engineer to design and draw plans for water line replacement on Osborne Road

Wastewater:

-December-2017 - daily average flow 8,700 gallons

-December-2018- daily average flow 48,903 gallons

- None to report

**Sacandaga Park Water & Sewer discussion on the January 2018-19 year-round water billing to an out user on Warner Hill Road.** It was explained to the Board that the Town cannot re-levy unpaid fees for water users outside of the Water District on their January Tax bills in another township. Ms. Laport at 116 Warner Hill Road owes for her December 2018 water billing +late fee \$382.68 along with her January 2019 billing + late fee \$127.56 for a total current due in the amount of \$498.64. After discussion a motion was made as follows.

**MOTION:** Councilman Gritsavage approved the Billing Clerk sending a letter to Ms. Laport at 116 Warner Hill Road informing her that her current Sacandaga Water District Water Bill as of January 2019 is \$243.52 plus a late fee will be included in the amount of \$11.60 if the bill is not paid by February 15<sup>th</sup>. The total amount due will then be \$255.12 which includes the December 2018 billing past due amount. If this bill is not paid by March 31<sup>st</sup>, 2019 the water will be turned off and the bill will then also include a \$10 turn on/off fee. Seconded by Councilman Roosa and passed by,  
A Vote of 5-Ayes                      0-Nays

**SUPERVISOR:** Supervisor Groff mentioned that they are having a problem with the fuel pumps at the Northville Central School. This has been ongoing for the last 3 or 4 years. The diesel pump is the only one that is working at this time. It is going to take approximately 4 to 6 weeks to get a new diesel pump and will cost approximately \$9,000.00 for the pump. Supervisor Groff stated that he is beginning to think for what the pumps cost us, the cost of renovations and what we are paying on a gallon of gas, we could get a gas credit card and fuel card with no tax. We could buy our gas at the gas station and get it anytime night or day. Maybe down the road it would be cheaper than replacing the pumps out or replacing the tanks or redoing the whole fuel station facility. We are paying \$0.25 per gallon for maintenance now.

We do have a meeting next month with the fuel storage committee to discuss the Northville Central School fuel station facility.

Mr. Matthews mentioned that he and Mr. Reidell are currently working on doing a fuel cost analysis for the Village.

Councilman Anderson mentioned he thought that the whole fuel area was to be included in the school Capitol Project Plan.

The County is looking at having an Economic Environmental discussion it is finally making progress with the Fulton County Board noting that this is a hot spot in Fulton County. This will be discussed with the County Economic Board.

**TOWN CLERK:**

**MOTION:** Councilman Simmons motioned to approve the Town Clerk’s December 2017 monthly report as presented by the Town Clerk. Seconded by Councilman Roosaand passed by,

A Vote of 5-Ayes                      0-Nays

**01/01/2019**

**Town Clerk Monthly Report  
December 01, 2018 - December 31, 2018**

:

Account#	Account Description	Fee Description	Qty	Local Share
A2130	Transfer Station	Transfer Station	12	120.00
			<b>Sub-Total:</b>	<b>\$120.00</b>
A2544	Dog Licensing	Female, Spayed	3	21.00
		Female, Unspayed	2	26.00
		Male, Neutered	7	49.00
		Male, Unneutered	3	39.00
			<b>Sub-Total:</b>	<b>\$135.00</b>
A2770	Minor Sales	Fax	5	5.00
	Photo Copy	Photo Copy	6	1.50
			<b>Sub-Total:</b>	<b>\$6.50</b>
			<b>Total Local Shares Remitted:</b>	<b>\$261.50</b>
Amount paid to: NYS Ag. & Markets for spay/neuter program				25.00
<b>Total State, County &amp; Local Revenues:</b>		<b>\$286.50</b>	<b>Total Non-Local Revenues:</b>	<b>\$25.00</b>

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Elaine Mihalik, Town Clerk, Town of Northampton during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor

Date

Town Clerk

Date

**Town Clerk’s 2018 Annual Report and Town Clerk’s 2018 Annual DEC report**

The Town Board has acknowledged that they received and reviewed the Town Clerk’s 2018 Annual Report and Town Clerk’s 2018 Annual DEC report as presented by the Town Clerk.

**Res. #2019-03: RESOLUTION AUTHORIZING AGREEMENT BETWEEN TOWN CLERK AND NYSDOH ELECTRONIC DEATH FILING.**

The aforementioned Resolution was offered by Councilman Roosa and moved its adoption. Seconded by Councilman Anderson.

VOTE:	James Groff	Aye	Ivar Anderson	Aye
	William Gritsavage	Aye	Darryl Roosa	Aye
	Art Simmons	Aye		

**2019 Contract between the Town of Northampton and the Fulton County Planning Department.**

**MOTION:** Councilman Anderson motioned to approve Supervisor Groff signing the 2019 Contract between the Town of Northampton and the Fulton County Planning Department. Seconded by Councilman Roosa and passed by,

A Vote of 5-Ayes                      0-Nay

**NEW BUSINESS**

**MOTION:** Councilman Gritsavage motioned to approve the Collective Bargaining Agreement between the Town of Northampton and Teamsters. Councilman Simmons seconded the motion and adopted by

A Vote 5-Ayes: Groff, Simmons, Gritsavage, Roosa, and Anderson                      0-Nays

The 2019 Real Property Tax bills have been mailed out.

**OLD BUSINESS:**

Councilman Simmons mentioned the need for a member for the vacant position on the Assessment Board of Review. The Clerk has been given the clearance after review of the notice from the Attorney tonight to post for the vacant position.

Supervisor Groff open to public comment at 7:24 p.m.

Aleah Rotundi asked what is the Joint Youth Commission?

It was explained by Supervisor Groff that it was comprised of two members from the Town Board and two members of the Village Board and a representative from the Northville Central School. These members meet to discuss with the Director of the Joint Youth Program the upcoming Joint Youth Summer Program and their events of the coming year.

The next Town Board meeting will be held on Wednesday, February 20, 2019 at 7 p.m.

**Executive Session**

**MOTION:** Councilman Simmons motioned to enter into Executive Session at 7:27 p.m. to discuss Northampton Ambulance Service (NAS) personnel matters.

Seconded by Councilman Gritsavage and passed by a

Vote of 5-Ayes                      0-Nays

**MOTION:**Councilman Gritsavage motioned to come out of Executive Session at 7:47 p.m. with no action taken.

Seconded by Councilman Roosa and passed by a  
Vote of 5-Ayes            0-Nays

**Adjourn:**Councilman Gritsavage motioned to adjourn at 7:48 p.m. Councilman Roosaseconded the motion.All board members were in favor of the motion.

Respectfully submitted,

Elaine Mihalik, Town Clerk