

**TOWN OF NORTHAMPTON/VILLAGE OF NORTHVILLE  
JOINT YOUTH COMMISSION SPECIAL MEETING  
October 29, 2019**

Chair Gritsavage opened the Northampton/Northville Joint Youth Commission Special meeting on Tuesday, October 29, 2019 at 7:00 p.m. at 412 South Main Street, Northville, New York.

**PRESENT:** Town Board members: Chairman-William Gritsavage and  
Darryl Roosa  
Village Trustees: Sue Sedon and Sue Eckert  
Village Treasurer: Nathaniel Matthews  
Excused Ken Adamczyk-Joint Youth Director  
Excused NCS Board Trustees: John Sira and Dean Shepard

**RECORDING SECRETARY:** Elaine Mihalik – Town Clerk  
No Public was Present

**MINUTES**

Trustee Sue Sedon motioned to approve the minutes of the June 27, 2019 Joint Youth Commission meeting as presented. Seconded by Trustee Sue Eckert and passed by A Vote of 4 Ayes: Sue Sedon, Sue Eckert, Darryl Roosa, and William Gritsavage  
0-Nays

**CORRESPONDENCE:**

- Received letters from Students sent by Jill Harris.
- A Thank you card was received from Northville Boys Varsity Basketball Team
- Request letter for a donation of \$500 in 2020 from the NCS Athletic Director.  
After discussion the Joint Youth Commission unanimously agreed to table a decision until the Village of Northville budget session in February 2020.
- 2019 Participation and Expenses of the Youth Program  
Discussion: Nate explained that every year we send out contracts to the participating municipalities with the actual participation and the actual expense of the program from the previous year. This year the attendance dropped off (See attached) spread sheet on Trends of Number of participants; Rate per child; and Total program cost in thousands from 2015-2019. The expenses are higher than normal. Not included in the expenses are the program expenses and actual known annual expenses such as the insurance for the program and the Director's salary. The cost this year was approximately \$260.00 per child for the participation of this year's 5-week program. Usually, the cost runs a little over \$200.00 per child.  
Mr. Matthews expressed concern that the Town of Hope had 10 children participate in the program this summer. The Town of Hope only donates a flat fee in the past which does not add up to the cost per child. We obviously have a spike in cost based on attendance. If they register and do not participate at all in the program, they do not get counted. There was discussion of what if a child only came a couple of times to the summer program. We set a threshold of if they came more than 5 times to the program. Such as, if a child only comes on day trips.

It was asked, does that change on how much we charge per child? I'm sure it is a problem with staffing.

Mr. Matthews mentioned that the staffing is a big chunk of the cost in services. The staff is based on projected registrations. There are optional methods for the contract: 1. Is the current way. 2. If they participated more than 5 times. Also doing an average cost per child. I like this option to show the municipality and to be fair stated Councilman Gritsavage.

**MOTION:** Councilman Darryl Roosa motioned approval of the Joint Youth Commission Board to go with optional method #2 – “Children that participated more than 5 times during program x Average 3 year cost per child” and to approve signing the “Agreement Youth Program Contracts” between the Northville Central School, Town of Northampton, the Village of Northville, the Town of Benson, the Town of Hope, the Town of Day and the Town of Edinburg. Seconded by Trustee Sue Eckert and carried by voice vote as follows:

4-Ayes: William Gritsavage, Darryl Roosa, Sue Sedon, and Sue Eckert  
0-Nays

In the contract the School and the Town and Village are also up we are doing them on a 5-year rotating contract. In the verbiage it allows to negotiate or bring up a different rate each year if one wants to explained Mr. Matthews.

Ken Adamczyk was connected via cell phone. I think the reason for the higher cost was because of the lower attendance this year stated Councilman Gritsavage. What do you attribute that to? Costs were up and attendance was down explained Mr. Matthews. We had some registrants that never came at all. When you take them out of the equation it takes the attendance down a bit. Trustee Sue Sedon asked, we were wondering if you had any idea as to why maybe that occurred? Mr. Adamczyk stated that he thought that we did good on a daily basis but the Thursday trips were down. He felt the trips weren't as interesting as they were in the past. Discussion ensued.

Ken Adamczyk mentioned that Gavin Clute and Kelly Donovan are planning on coming back and he would like to keep them on. The Deputy Director has expressed that she has other commitments and she doesn't believe she will be coming back to the program.

**MOTION:** Trustee Sue Sedon motioned to keep current pay rates for Gavin Clute and Kelly Donovan. Councilman Darryl Roosa seconded the motion and carried by voice vote as follows:

4-Ayes: William Gritsavage, Darryl Roosa, Sue Sedon, and Sue Eckert  
0-Nays

The next scheduled meeting to be announced.

**ADJOURN:** With no further business coming before the Joint Youth Commission Board, Councilman Darryl Roosa motioned to adjourn at 7:37 p.m. Seconded by Trustee Sue Eckert and passed by,

4 Ayes: William Gritsavage, Sue Eckert, Darryl Roosa, and Sue Sedon  
0-Nays

Respectfully submitted,

Elaine Mihalik  
Town Clerk