

**TOWN OF NORTHAMPTON
REGULAR MEETING
July 15, 2020**

The regular meeting of the Town of Northampton was held on Wednesday, July 15, 2020. Supervisor Groff called the meeting to order at 7:01 p.m. in the Municipal Building at 412 South Main St., Northville, NY. Supervisor Groff led the salute to the flag.

PRESENT: Supervisor: James Groff
Councilmen: Darryl Roosa, Art Simmons, Molly Zullo and William Gritsavage,

RECORDING SECRETARY: Elaine Mihalik-Town Clerk

Other Town department representatives in attendance were:

Nathanial Matthews-Bookkeeper, Ken Cramer-Highway Superintendent and Water/Sewer Maintenance Operator, Anthony Fancher-CEO and Honorably Michael Albanese

Res. #2020-08: Authorizing Transfer of Funds

Councilman Gritsavage motioned approval of transfer of funds. \$20,000 From: DB5112.2 – Highway Capital Improvements (CHIPS). To: DB5110.410 – Highway – General – Paving. Seconded by Councilman Roosa and Adopted by a Roll Call Vote:

James Groff	Aye	Art Simmons	Aye
William Gritsavage	Aye	Darryl Roosa	Aye
Molly Zullo	Aye		

0-Nays

MOTION: Councilman Gritsavage motioned to approve the June 17, 2020 Regular Town Board meeting minutes as presented by the Town Clerk. Seconded by Councilman Simmons and Adopted by a vote of 5-Ayes: Groff, Simmons, Gritsavage, Roosa, and Zullo 0-Nays

CME on-line Training Program.

Supervisor Groff explained that the voucher he is addressing is included with these warrants for the Northampton Ambulance to do 100% on-line training thru LEXIPOL. This was reviewed by the Town Board members present and they were asked if they had any questions regarding the voucher. Councilman Simmons asked if it were for all Ambulance members. Councilwoman Zullo stated that it was for all the Ambulance members to take the classes online instead of actual classes, especially with the COVID pandemic going on right now. Supervisor Groff stated he considered if you counted the time you put into the class, include the cost of mileage traveling, and the amount of people going. All board members were in agreement to pay the voucher with the June warrants for the Northampton Ambulance members CME on-line training with LEXIPOL. Supervisor Groff also mentioned that he had signed the LEXIPOL on-line contract previously. After a brief discussion a motion was made as follows.

MOTION ON WARRANTS

Councilman Roosa approved paying the July 2020 warrants as presented, Seconded by Councilman Gritsavage and passed by,
A Vote of 5-Ayes: Groff, Simmons, Gritsavage, Roosa, and Zullo 0-Nays

June 2020 Warrants

General Fund "A"	\$ 35,113.21
General Fund "B"	8,064.15
Highway	83,325.77
Sacandaga Lighting District	959.45
Sacandaga Sewer District	3,005.19
Sacandaga Water District	<u>26,248.54</u>
Total Warrants	\$156,716.31

COMMUNICATIONS

- Monthly Transfers for Abstract of Audited vouchers
- Monthly Report of Revenues & Expenditures
- Charter Communications – Upcoming changes

CODE ENFORCEMENT: CEO Anthony Fancher reported that the Winney Pond project is starting to move forward. There is another subdivision proposal on Bunker Hill Road. There are a lot of new houses. A lot of the permits are coming from people that are not local people to winterize their camps or to make them permanent.

Ken Cramer asked, if the subdivision on Bunker Hill had gone to the APA yet? Response: Yes. I'm concerned with them rerouting the water in there; I don't want my back yard flooded stated Mr. Cramer. That's swampy back there and if they start pushing water around back there it has to go somewhere. There was discussion on the 20 acres explained Anthony Fancher.

Councilman Gritsavage questioned the property on State Highway with all the old cars and fire truck wanting to know if there was any violation with that. Discussion continued on several other properties and if they were in violation.

*June 2020 - 13 permits were issued during the month of June #038-20 Septic system/Repair; #039-20 Fences; #040-20 Swimming Pool; #041-19 Demolition; #042-20 Res Storage Building under 500 sf; #043-20 Single Family Residence-Modular Home; #044-20 Fence; #029-20 Fence; #045-20 Deck over 150sf; #046-20 Swimming Pool; #047-20 Septic System/Repair; 2 Municipal Searches and 1 Planning Board application #P02-2020 Lot Line adjustment. \$650.00 collected in fees.

MOTION: Councilwoman Zullo motioned to accept the Code Enforcement June 2020 Report as presented by the Code Enforcer. Councilman Gritsavage seconded the motioned and passed by, A Vote of 5-Ayes: Groff, Gritsavage, Roosa, Simmons and Zullo 0-Nays

HIGHWAY:

May Report

Roads:

- Completed 1.25 miles of paving on various sections of Seven Hills Road, White Birch Road and Elmer Brown Road that was necessary to preserve the integrity of the road until a complete overlay can be completed.
- Sections were ground down 1 ¼" and replaced with 1 ½" type 6 asphalt

Repairs/Maintenance

- Service completed on Truck #2, Truck #3, Truck #4
- Oil, filters, grease

- Washed and waxed
- Wood chipper
- Electrical bypass to disconnect the faulty Murphy switch

New Business

- Chips/Pave NY/Extreme winter recovery.
- Full amount total: \$82,621.49.
- 80% amount: \$66,097.19
- Guaranteed at least 80%
- Board decision to use or roll over to 2021 if available.
- Mower rental and County Contract.??
- Work to begin on Smith Beach Road, shoulders/ditching/brush.

June Report

Roads:

- Replaced cross over culverts on Olaf Johnson Road.
- Cut brush, cut back shoulders and ditched Smith Beach Road I preparation for paving.
- Continually cutting roadside brush.
- Mowing and trimming cemeteries.
- Paved four days for the Town of Providence

Repairs/Maintenance

- Repairs to Truck #2 – 2013 International Dump.
- New Brake cannisters.
- Completed service oil, filters.
- Received \$12,200 check from FEMA for October 31, 2019 storm damage.
- Submitted all paperwork towards Class action lawsuit against International for truck #2.

New Business

- John Johnson – 111 McKinley Avenue requesting more speed bumps on McKinley Avenue. Ken Cramer informed the board members that John Johnson in the Sacandaga Park approached me and stated that “don’t take this as a threat” is requesting speed bumps on County Highway 152 to the existing speed bump.. Mr. Johnson stated that there are guys going 60 MPH by the time they hit the first speed bump. So, in his (Johnson’s) none threat as he put it “that if we don’t do it. He (Johnson) said he is very well connected in Albany and he himself will have it done by the end of the week and Senator Tedisco will put it in himself. Discussion ensued. Supervisor Groff directed Ken Cramer to tell John Johnson that we are not going to put another one in and if he complains anymore we will remove all of them.
- Greg Simons on Housemen Street, requesting no parking signs be installed on west side of Houseman Street from his residence to the Campers Last Stop and also be extended on east side of Houseman Street. A resident, Greg Simonds on Houseman Street has requested “no parking signs” be posted out by the road by his house. The Town has done this on the opposite side of the road for year round resident Logan. I have the signs but I need board approval stated Ken Cramer. Supervisor Groff suggested maybe putting up an emergency no parking signs. it was suggested to post the signs from Ruff Road next to the Northampton Marina to the Northampton Campsite.

- Auctions International results. Board approval or rejection and counter offers on the final auction prices on a 2003 Case 580M backhoe; 8' Hydraulic Sweepster; 1991 International; 2015 Ford F350 XLT; 2005 International and 2-Hollon 2 Hour Fire Proof Safes.

AUCTIONS INTERNATIONAL:

Councilman Roosa motioned to post on Auction International the Town owned 2003 Case 580M backhoe; the 8' Hydraulic Sweepster; the 1991 International; the 2015 Ford F350 XLT; the 2005 International and the 2-Hollon 2 Hour Fire Proof Safes. Councilman Gritsavage seconded the motion and passed by,

A Vote of 5-Ayes: Groff, Gritsavage, Roosa, Simmons and Zullo 0-Nays

After Town Board discussion on the proposed bid sums received from Auctions International for each item named above, a motioned was made as follows.

MOTION: Councilman Roosa motioned to accept the final Auction International bid prices on the 2003 Case 580M backhoe the sum of \$14,600.00; the 8' Hydraulic Sweepster the sum of \$4,000.00; the 1991 International the sum of \$2,275.00; the 2015 Ford F350 XLT the sum of \$13,800.00; and the 2005 International the sum of \$6,300.00. The Town Board members will not accept the offer for 2-Hollon 2 Hour Fire Proof Safes and directed the Bookkeeper, Nathaniel Matthews to counter offer the amount of \$2,500 for each Hollon 2 Hour Fire Proof Safes listed. Seconded by Councilman Simmons and passed by,

A Vote of 5-Ayes: Groff, Gritsavage, Roosa, Simmons and Zullo 0-Nays

JUSTICE:

MOTION: Councilwoman Zullo motioned to accept the Justices Report.

There was a total of 10 cases handled and \$1,409.00 was collected in fines for the month of June 2020.

Councilman Gritsavage seconded the motion and passed by,

A Vote of 5-Ayes: Groff, Gritsavage, Roosa, Simmons and Zullo 0-Nays

Request for Police Officer at court

There is a need of a Police Officer at the court house during court. After discussion a motion was made as follows:

MOTION: Councilman Gritsavage motioned to approve paying \$50.00 a night for a Police Officer during court. Seconded by Councilman Roosa and passed by,

A Vote of 5-Ayes: Groff, Gritsavage, Roosa, Simmons and Zullo 0-Nays

AMBULANCE: The Northampton Ambulance meeting was held on July 14, 2020 with protocol of masks and social distancing followed with 14 members present. June EMS calls: Northampton 7, Northville 4, and Hope 2. Donations were received in memory of Barbara Williams and Bob Bailey.

PLANNING BOARD: The Planning Board will be holding their next scheduled meeting on August 11, 2020 at 7 p.m.

HISTORIC: The Board members received the Northville Northampton Historical Society June 2020 issue titled "Red Barn".

Public Safety: Attorney Albanese explained how the court system will be handling and holding hearing individual cases now because of the COVID-19 Pandemic and the criteria.

CEMETERIES: Discussion on the 2 Fish house cemeteries. The Cemeteries Association longer cares for the two cemeteries and can no longer file a petition to disband or relinquish it to the Town stated

Supervisor Groff. After discussion the Town Attorney stated that he will look into what position the Town of Northampton has and how to proceed when cemeteries are abandoned.

Refuse and Garbage: Discussion on the picking up of summer time garbage. We are extremely pushing our limits with the packer stated Ken Cramer. We are just taking the garbage. The County Solid Waste stops taking in truck at 2:30 p.m. Ken felt this was something that he and Town Board need to talk about because it would mess up the Village Highway garbage pick-up if the packer cannot be emptied the night before. If we start pushing garbage for 2 days the Highway will hardly have any time to get anything else done that needs to be done stated Ken Cramer. Councilman Gritsavage mentioned that they might have to extend services. Possibly get another truck. Discussion ensued.

HAULING FEES: The month of June fees were as follows:

County Transfer	38.14 Ton @ \$53	\$2,021.42
Municipal Direct Haul	90.57 Ton @ \$33	\$2,988.81
Curbside Recycling	9.68 Ton @ \$30	\$ 290.40
Transfer Station Recycling	2.02 Ton @ \$20	\$ 40.40
Metal Hauling Fee	7.00 Ton @ \$20	\$ 140.00
Transfer Station Electronics	1.769 Ton @ \$0	<u>\$ 0.00</u>
Total		\$5,481.03

NORTHVILLE FIRE DEPARTMENT

February 2020 Fire Report

There was a total of 21 responses and a total of 19.35-man hours during the month of February. Village of Northville had 9 responses: 3-EMS Assist; 1-Landing Zone; 1-Fire Alarm; 1-Stand By; and 3-Hazardous Conditions. Town of Northampton had 6 responses: 1-Vehicle Fire; 1-MVA; 1-Fire Alarm Activation and 3-Hazardous Conditions. Town of Edinburg had 2 responses: 1-MVA and 1-Possible Structure Fire. Town of Hope has 1 response: 1-Fire Alarm Activation. Town of Benson has 2 responses: 1-EMS Assist and 1-Hazardous Conditions. There were 2-Mutual Aid Given and 3 Mutual Aid Received. Civilian injuries 0 and Firefighter 1.

Department notes: 1. Planning being made for Recruitment Program April 25 and 26, State wide “Is There a Fire in You”. 2. Electrical issues in building still being addressed. 3. Preparing for the State Ice Water Rescue Certification Program to be held March 21 and 22, 8am-4pm with hands on training (as well as classroom). This also includes participation from other counties that have bodies of water.

March 2020 Fire Report

There was a total of 6 responses and a total of 6.0-man hours during the month of March. Village of Northville had 1-Fire Alarm Activation response. Town of Northampton had 3 responses: 1-Vehicle Fire; 1-EMS Assist/Gain Entry and 1-Water Service Call. Town of Edinburg has 1-Fire Alarm Activation. Town of Edinburg has 1-Fire Alarm Activation. Town of Hope and Town of Benson there were no responses. 1-Mutual Aid was Given and 1-Mutual Aid was Received. Department Notes: The NYS Wide Recruitment; “Is There a Fire is Your?” was Cancelled; 2. The NYS Ice Rescue Course was Cancelled; 3. The All In-House Training was put on hold; and 4. All Fire Department meetings were Cancelled. These decisions were all due to Gov. Cuomo and the COVID-19 Pandemic. No injuries were reported

April 2020 Fire Report

There was a total of 12 responses and a total of 6.49-man hours during the month of April.

Village of Northville had 3 responses. 1-Fire Alarm Activation and 2-EMS Assist. Town of Northampton had 4 responses. 1-Power Outage; 1-EMS Assist; 1-Service Call and 1-Hazardous Condition. Town of Edinburg had 2-Cancelled Enroute. Town of Hope had 2 responses. 1-EMS Assist/LZ and 1-Brush Fire. Town of Benson has 1-Hazardous Condition. 3-Mutual Aid were Given and 1-Mutual Aid was Received. No injuries were reported.

Department Notes: 1. Spec'ing Fire Apparatus. Have met with Several Companies and heard back from E-One and Sutphen. 2. Been doing "Parades" with the Fire Trucks for Birthday's due to no parties. Directive from Gov. Cuomo. Due to COVID-19 Pandemic. 3. Only in-house Monday "Trainings", have been station maintenance and Truck maintenance with social distancing and masks work by all the members.

May 2020 Fire Report

There was a total of 23 responses and a total of 27.05-man hours during the month of May. Village of Northville had 8 responses. 2-EMS Assist/LZ; 1-Fire/Grill and 5-Hazardous Conditions. Town of Northampton had 7 responses. 2-Brush Fire; 1-MVA; 1-Service Call; and 3-Hazardous Conditions. Town of Edinburg had 5 responses. 2-Stand by Station; 1-Brush Fire; 1-Traffic Assist; and 1-Cancelled Enroute. Town of Hope had 2 responses. 1-Brush Fire and Structure Fire and 1-Cancelled Enroute. Town of Benson 1-MVA/Swiftwater Rescue. Town of Mayfield 1-Brush Fire. 6-Mutual Aid were Given and 3-Mutual Aid was Received. No injuries were reported.

Department Notes: 1. Went to VanDerMollen for Sutphen. Checked out some Demo's that are close to what Northville Fire Department is looking for. Called E-One to see if they could do something better. Decided to go with Sutphen. 2. Got a battery-operated LED light and battery-operated multi-purpose saw. Both are DeWalt. We have used the light several times already and it is phenomenal. 3. Still doing Birthday parades. 4. Now that the Spectrum debacle is fixed, NFD is on-line and able to do reports and receive phone calls.

June 2020 Fire Report

There was a total of 17 responses during the month of April.

Village of Northville had 6 responses. 3-Alarm Activation; 1-Hazardous Condition; 1-EMS Assist and 1-Stand by Station. Town of Northampton had 5 responses. 1-Brush Fire; 1-Cancelation; 1-Alarm Activation and 2-Hazardous Condition. Town of Edinburg 1-Landing Zone and 1-Stand-by/Brush Fire. Town of Hope had 5 responses. 2-Fires/Brush; 1-Hazardous Conditions; 10MVA and 1-EMS Assist. Town of Benson had no responses. 7-Mutual Aid were Given and 3-Mutual Aid was Received. No injuries were reported.

Department Notes: 1. After Spec'ing fire Apparatus we decided to go with Sutphen. 2. Still practicing social distancing and taking precautions. Starting to do some in-house training. 3. Unable to give a count on man-hours, switching from Red Alert to I am Responding and there seems to be a lag in times. Will start keeping track manually. 4. Due to COVID-20, the State hasn't announced when State Training will be available (State Certified Courses).

SACANDAGA PARK WATER & SEWER

**Town Clerk Monthly Report
June 01, 2020 - June 30, 2020**

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Account#	Account Description	Fee Description	Qty	Local Share	
A1255	Birth Certificate	Birth Certificate	1	10.00	
	Conservation	Conservation	22	22.93	
	Marriage Certificate	Marriage Certificate	3	30.00	
	Registrar Fee	Registrar Fee	2	44.00	
	Town Clerk Fees	Marriage License	2	25.00	
				Sub-Total:	\$131.93
A2130	Transfer Station	Transfer Station	141	1,410.00	
A2544	Dog Licensing	Exempt Dogs	1	0.00	
		Female, Spayed	49	343.00	
		Female, Unspayed	6	78.00	
		Male, Neutered	52	364.00	
		Male, Unneutered	7	91.00	
		Replacement Tags	1	3.00	
			Sub-Total:	\$879.00	
A2770	Photo Copy	Photo Copy	95	23.75	
B2115	Planning Application	Planning Application	1	60.00	
B2555	Building Permits	Building Permits	9	540.00	
B2770	Municipal Searches	Municipal Searches	2	50.00	
			Total Local Shares Remitted:	\$3,094.68	
Amount paid to: New York State DOH for Marriage Licenses				45.00	
Amount paid to: NYS Ag. & Markets for spay/neuter program				140.00	
Amount paid to: NYS Environmental Conservation				392.07	
Total State, County & Local Revenues:		\$3,671.75	Total Non-Local Revenues:		\$577.07

To the Supervisor:
Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Elaine Mihalik, Town Clerk, Town of Northampton during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor	Date	Town Clerk	Date
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SUPERVISOR: Loss Prevention Report from the Hartford Steam Boiler Inspection and Insurance Company. Supervisor Groff will contact Chris Murphy and have him fix the issue with the boiler per the notice received.

NEW BUSINESS:

Proposed LOCAL LAW No. 01 of the Year 2020

Town of Northampton Local Law No. 01 of the Year 2020 entitled, “Town of Northampton, County of Fulton – A Local Law Authorizing a Property Tax Levy in the excess of the Limit Established in General Municipal Law §3-c”.

MOTION: Councilman Gritsavage motioned to hold a Public Hearing regarding Local Law No. 01 of the year 2020 entitled: Town of Northampton, County of Fulton – A Local Law Authorizing a Property Tax Levy in the excess of the Limit Established in General Municipal Law §3-c” on August 19, 2020 at 7 p.m. in the townhall. The Clerk is directed to post the said Public Hearing notice in the newspaper of local publication. Seconded by Councilman Roosa and passed,
A Vote of 5-Ayes: Groff, Gritsavage, Roosa, Simmons and Zullo 0-Nays

Rich Wheeler inquired about meeting up with some people from Piseco and wants to use the town park as a meeting place. Supervisor Groff stated that he could use the park for his meeting.

Councilwoman Zullo mentioned that one third of the ambulance calls were responded to and she is inquiring about the report from the Consultant.

Councilman Gritsavage explained he had spoken with Steve Collins and the problem with that is we just can't get enough people together. We want to have a solid report but we want to have people listen to it. Something is going to need to happen, stated Councilwoman Zullo. It's going to take a while before things can be put into place. Right now, people are not responding because of COVID-19. Something needs to move forward

Councilman Gritsavage stated that he will speak with Steve.

Supervisor Groff mentioned if you need a driver they need to call the Fire Department. The Fire Department can help and meet up at the site and they can drive the ambulance.

Didn't you say something at the end of the last meeting why members were not responding asked Councilman Simmons? There should be a policy to follow. Discussion ensued.

Councilman Simmons showed the board a booklet that is a promotional booklet for Caroga that was an insert in the Leader Herald. Why didn't they do something on Northville and Northampton in the Leader Herald? Councilman Simmons will call them and report back.

FCCARG is going to try and put something like that together and see if we would be interested in putting an ad in there stated Supervisor Groff.

WATER RATE

Bookkeeper Nate Matthews provided the board with a proposed water rate sheet for water rates only. The sheet shows the

- Proposed Rate Codes and Rates.
 - A Description with a Quarterly Base Charge and Rate per Gallon.
- A breakdown of the Base Rate-Residential and Rate per Gallon.
- An Estimated Quarterly Amounts using the above mentioned rates.
 - Gallons Used
 - Approximate Bill Amount

The sewer rate will phase in at a later time after we get everything put in and working properly with the water. The big issue with the water is with the existing water and tax we are bringing in approximately \$130,000.00. This is to cover all of the operating expenses which, I am sorry to say, are barely covering the operating expenses. It is not indicating for putting aside reserves and surplus.

The New Rates – Raising Approximately \$160,000 - \$170,000

Proposed Base Rate-Residential

	Recommending				
Base Rate-Residential	\$82.50	-	\$50.00	-	\$100.00
Rate per Gallon	0.00938	-	0.01323	-	0.00731

The homeowner would be charged per gallon on top of the base rate. The new rate will generate approximately \$30,000 to \$40,000 more in revenues than we are currently bringing in. It does take into account that the tax coming off of the bill in January, so that won't be on their bill. They will receive a sewer tax because we have not adjusted sewer rates.

The Estimated Quarterly Amounts using the above rates

The Supervisor and I worked up with what we felt was a fair rate, which we are recommending the rate in the middle. The other two rates are for comparisons purposes.

The average consumer's quarterly bill would be approximately \$175 as a recommended rate. Based on 10,000 gallon consumption per quarter. Seasonal uses very little water so most likely they would be closer to the \$100 mark per quarter and if they are not here they would then be charged the base rate because they would have the ability to get the water.

Supervisor Groff gave an example of a water bill and they are also charged a water tax on top of that. This would eliminate the \$250 tax bill on their January real property bill. It would all be appropriated into the water bill.

Mr. Matthews stated that this does take into account conservation plus water loss. These rates are hopefully going to afford us to set aside \$25,000 to \$40,000 in reserves per year. \$25,000 is the budgeted amount depending upon how the expenditures go for that year more or less. This is based on a three year rates also. After discussion a motion was made as follows:

MOTION: Councilman Roosa motioned to go with the recommended Base amount of \$82.50 rate per gallon 0.00938. Seconded by Councilman Gritsavage and passed by A Vote of 5-Ayes: Groff, Gritsavage, Roosa, Simmons, and Zullo
0-Nays

Our tank has been leaking and we were told verbally we need to have it taken care of stated Ken Cramer. I have called several places and they have not gotten back with me yet.

The board discussed the quote for the line on State Highway 30 for a 3” line 22,000 feet of it. They believed it would take between 10 to 12 days with a daily time and material cost of \$12,000.00. I believe that they could do that within a day stated Ken Cramer. There was discussion of putting in a tank at Dr. Long’s.

OLD BUSINESS

Sacandaga Golf Course

The Town Board members had asked the Town Attorney to draft a letter to the Sacandaga Golf Course owner regarding a dirt wall that was erected on the owner’s said property. The Attorney has provided the Town Board a draft letter for their review and consideration. The Town Board reviewed and after discussion a motion was made as follows

MOTION: Councilman Simmons motioned to have Attorney Michael Albanese send the letter presented to include the “date on the removal within 30 days of the date of this letter”. Seconded by Councilman Gritsavage and passed by

A Vote of 5-Ayes: Groff, Gritsavage, Roosa, Simmons and Zullo

0-Nays

Northville Beach

Discussion on the request received for opening the Northville beach to the public.

The beach is closed and we don’t have the lifeguards needed to open the beach stated Councilman Gritsavage. There was discussion on the beach being closed and people parking their cars along State Highway 30.

Great Sacandaga Lake

Councilman Gritsavage noted that he is still getting complaints about the noise on the lake from the boats. I think that we (Town Board) should be thinking about a speed limit.

Why pass it if no one is going to enforce it, asked Supervisor Groff.

Councilman Gritsavage mentioned that the Sheriff was here and stated that they would train on the equipment if they were to get it. I would like to see some support and they should write or get a petition to the Town Board.

The next Town Board meeting will be held on Wednesday, August 19, 2020 at 7 p.m.

Adjourn: Councilman Simmons motioned to adjourn at 8:29 p.m. Councilman Gritsavage seconded the motion. All board members were in favor of the motion.

Respectfully submitted,

Elaine Mihalik, Town Clerk