

**TOWN OF NORTHAMPTON
REGULAR MEETING**

December 16, 2020

The regular meeting was held on Wednesday, December 16, 2020. Supervisor Groff called the meeting to order at 7:00 p.m. in the Municipal Building at 412 South Main St., Northville, NY. Supervisor Groff led the salute to the flag.

PRESENT: Supervisor: James Groff
Councilmen: Darryl Roosa, Molly Zullo, and Art Simmons
William Gritsavage entered the meeting at 7:06 p.m.

RECORDING SECRETARY: Elaine Mihalik-Town Clerk

Other Town department representatives in attendance were:
Nathanial Matthews-Bookkeeper, and Honorably Michael Albanese

MINUTES

MOTION: Councilman Simmons motioned to approve the Regular Town Board meeting November 18, 2020 minutes as presented by the Town Clerk. Seconded by Councilman Roosa and Adopted by a vote of 4-Ayes: Groff, Simmons, Roosa, and Zullo
Absent: Gritsavage
Nays-0
Abstain-0

Res. #2020-15: Resolution Authorizing Transfer of Funds.
Councilman Roosa offered the following resolution and moved its adoption.
Councilwoman Zullo seconded the motion.
Whereas, within the budget certain appropriated amounts are insufficient to meet certain accounts payable expenses from Budget line items from 2020 Budget for the December transfers.
\$2,500

From: DB5110.1 - Highway – Pers. Services
To: DB5140.1 – Highway Brush/Weeds- Pers. Services
Reason: To cover end of year payrolls

\$1,500
From: DB5130.2 – Highway Machinery – Equipment
To: DB5130.1 – Highway Machinery – Pers. Services
Reason: To cover end of year payrolls

\$500
From: SW8310.2 – Water Admin- Equipment
To: SW8310.1 – Water Admin – Pers. Services
Reason: To Cover end of year payrolls

\$1,700
From: SW8330.4 - Water Purification – Contractual

To: SW8340.2 – Water Trans/Distribution – Equipment

Reason: To cover purchase of new portable meter reader

\$3,000

From: SW8340.1 – Water Trans/Distribution – Pers. Services

To: SW8340.4 – Water Trans/Distribution – Contractual

Reason: To cover end of year expenses

And be it further

Resolved, that this resolution be recorded in the Town Clerk’s minutes and be a permanent record of the Town and a copy be filed with the Supervisors records for auditing purposes.

Roll Call Vote

James Groff	Aye	Art Simmons	Aye
William Gritsavage	Absent	Molly Zullo	Aye
Darryl Roosa	Aye		

Nays-0

Abstain-0

MOTION ON WARRANTS

Councilwoman Zullo approved paying the December 2020 warrants as presented, Seconded by Councilman Roosa and passed by,

A Vote of 4-Ayes: Groff, Roosa, Simmons and Zullo

Absent - Gritsavage

Nays-0

Abstain-0

December 2020 Warrants

General Fund “A”	\$ 23,614.86
General Fund “B”	3,269.32
Highway	7,901.67
Sacandaga Lighting District	1,218.29
Sacandaga Sewer District	28,885.36
Sacandaga Water District	<u>4,215.50</u>
Total Warrants	\$ 69,105.00

COMMUNICATIONS

- Monthly Transfers for Abstract of Audited vouchers
- Monthly Report of Revenues & Expenditures
- Charter Communications
- Fulton County Resolution #338 – Resolution Approving Change in Electronics Recycling Acceptance Policy. Supervisor Groff explained that the County was not going to pick up the Electronics anymore and the resident would have to deliver it to the Solid Waste Dept. The Board of Supervisors has since rescinded this resolution.

Councilman Gritsavage has entered the meeting at 7:06 p.m.

CODE ENFORCEMENT: Building permits issued were as follows:

*November 2020 - 4 permits that were issued during the month of November: Res Storage Building; #094-20 to install a new permanent business sign; #078-13 an Addition; a Demolition permit; and 1 Municipal Search. \$320.00 was collected in fees.

MOTION: Councilman Simmons motioned to accept the Code Enforcement November 2020 report.

Seconded by Councilman Gritsavage and passed by a

Vote of 5-Ayes: Simmons, Gritsavage, Zullo, Roosa and Groff

Nays-0
Abstain-0

We usually budget \$35,000 for Mortgage Tax and we received \$75,000 for the Mortgage Tax this year stated Supervisor Groff.

ANIMAL CONTROL: There was a complaint of a dog bite.

Councilwoman Zullo inquired about how the ACO handles a complaint because she has a neighbor whose dogs bark all different times of the day. It was explained that she should document everything down such as the time, the date, where, and when. The Town Clerk stated that she will provide her a copy of the Town of Northampton Dog Law and it was suggested she should get a copy of the Village of Northville Dog Law.

HIGHWAY

November 2020 Report

Roads:

- Continued brush cutting on Elmer Brown and High Rock Roads.
- Leaf pick up with leaf vac
- Winter preparation.
- Submitted request for reimbursement costs for Houseman Street repairs 2019 Storm Damage to (FEMA).
- Submitted request for CHIPS reimbursement.
- Hauled 3.3-ton tires to Fulton County Solid Waste \$1,155.00

Repairs/Maintenance

- New wiper/signal switch installed on truck #5
- Completed service on Ariens snow blower/fueled and placed at Town Hall.

New Business:

- Updated Garbage guidelines for curbside pickup (Ordinance).
- County Electronic drop-off is discontinued at the Transfer Station.

Motion: Councilman Gritsavage motioned to accept the Highway Superintendents report. Councilman Simmons seconded the motion and passed by,

A Vote of 5-Ayes: Groff, Roosa, Simmons, Gritsavage and Zullo

Absent - Gritsavage

Nays-0

Abstain-0

Attorney Albanese mentioned that he has spoken with a representative Ken from Charter asking for the agreement. The representative did agree that the agreement has been expired. Charter has to fulfill the part of the original agreement we had with them stated Supervisor Groff. I told the representative that the last time I spoke with him.

JUSTICE

MOTION: Councilwoman Zullo motioned to accept the Justices November Report.

There were a total of 19 cases handled and \$2,780.00 was collected in fines for the month of November 2020. Councilman Gritsavage seconded the motion and passed by,
A Vote of 5-Ayes: Groff, Gritsavage, Roosa, Zullo and Simmons
Nays-0
Abstain-0

PLANNING BOARD

The next Planning Board meeting will be held on Wednesday, January 6, 2021 at 5 p.m.

PUBLIC SAFETY: Supervisor Groff reported that there was a COVID-19 case reported at the DMV in Fulton County and it was closed and reopened on December 1, 2020.
Has the Town gotten notified because we are a municipality of the plan of the distribution of the vaccine anywhere? Supervisor Groff hasn't heard anything from the Corona virus committee at the county.

HISTORIC: The Board members received the Northville Northampton Historical Society November 2020 issue "Veteran's Day".

AMBULANCE: 2021 Ambulance Agreement between the Town of Hope/Town of Northampton

MOTION: Councilman Simmons motioned to accept the 2021 Town of Northampton/Town of Northampton Ambulance Agreement and to approve Supervisor Groff signing the Agreement. Seconded by Councilman Gritsavage and passed by,
A Vote of 5-Ayes: Groff, Gritsavage, Roosa, Zullo and Simmons
Nays-0
Abstain-0

Refuse and Garbage

- New County Disposal Policy - January 01, 2021 Electronics will NOT be accepted at Transfer Stations. All county residents must bring these items directly to the Department of Solid Waste for disposal and there will be NO CHARGE.
- The Town Clerk has received a copy of the 2021 edition of the A to Z Policy Guidebook.
- The Christmas and New Year's Holiday's do not affect the Transfer Station.
- The transfer station will be OPEN regular hours on Saturday, December 26th and Saturday, January 2nd.

The 2021 Fulton County Solid Waste Landfill Use Permit Renewal

MOTION: Councilman Gritsavage motioned to accept the 2021 Fulton County Solid Waste Landfill Use Permit Renewal and to approve Supervisor Groff signing the Renewal Permit. Seconded by Councilman Roosa and passed by a
A Vote of 5-Ayes: Groff, Gritsavage, Roosa, Zullo and Simmons
Nays-0
Abstain-0

HAULING FEES: The month of November fees were as follows:

County Transfer Haul	35.46 Ton @ \$53	\$1,879.38
Municipal Direct Haul	74.04 Ton @ \$33	\$2,443.32
Curbside Recycling	10.87 Ton @ \$30	\$ 326.10
Transfer Station Recycling	4.00 Ton @ \$20	\$ 80.00
Metal Hauling Fee	5.77 Ton @ \$20	\$ 115.40

Ground Wood Chips	210.50 Ton @ \$0	\$ 0.00
Total		\$4,844.20

NORTHVILLE FIRE DEPARTMENT

Town Clerk has received the Certified results of the December 8, 2020 Annual Election of the Northville Joint Fire District.

Supervisor Groff mentioned that the Northville Fire Department held their final meeting the other night.

SACANDAGA PARK WATER & SEWER

November 2020

Water

- November 2019 usage – 1,173,000 gallons pumped
- November 2020 usage – 1,152,000 gallons pumped

Meters

- No current issues to report

Wastewater

- November 2019 – daily average flow 74,700 gallons
- November 2020 – daily average flow 16,000 gallons

Repairs/Maintenance

- D.E.C. annual inspection of waste water treatment plant.

Res. #2020-16: Emergency Repair – Use of Reserve Funds for Sewer System Repair

Councilwoman Zullo offered the following resolution and moved its adoption. Councilman Roosa offered a second.

Roll Call Vote

James Groff	Aye	Art Simmons	Aye
William Gritsavage	Aye	Molly Zullo	Aye
Darryl Roosa	Aye		

Nays-0

Abstain-0

TOWN CLERK

MOTION: Councilman Simmons motioned to approve the Town Clerk’s monthly report from November 2020 as presented by the Town Clerk. Seconded by Councilwoman Zullo and passed by, A Vote of 5-Ayes: Groff, Gritsavage, Roosa, Simmons and Zullo

Nays-0

Abstain-0

12/01/2020

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**Town Clerk Monthly Report
November 01, 2020 - November 30, 2020**

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Account#	Account Description	Fee Description	Qty
Local Share			
A1255	Conservation	Conservation	14
18.22			
	Death Certificate	Death Certificate	2
	20.00		
	Town Clerk Fees	Marriage License	2
	25.00		
			Sub-Total:
			\$63.22
A2130	Transfer Station	Transfer Station	5
50.00			
			Sub-Total:
			\$50.00
A2544	Dog Licensing	Female, Spayed	3
21.00			
		Female, Unspayed	1
		13.00	
		Male, Neutered	3
		21.00	
		Male, Unneutered	3
		39.00	
		Replacement Tags	1
		3.00	
			Sub-Total:
			\$97.00
A2770	Photo Copy	Photo Copy	16
4.00			
			Sub-Total:
			\$4.00
B2555	Building Permits	Building Permits	4
295.00			
			Sub-Total:
			\$295.00
B2770	Municipal Searches	Municipal Searches	1
25.00			
			Sub-Total:
			\$25.00

Total Local Shares Remitted:
\$534.22

Amount paid to: New York State DOH for Marriage Licenses 45.00
Amount paid to: NYS Ag. & Markets for spay/neuter program 18.00
Amount paid to: NYS Environmental Conservation 312.78

Total State, County & Local Revenues: \$910.00 **Total Non-Local Revenues:**
\$375.78

To the Supervisor:
Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by

me, Elaine Mihalik, Town Clerk, Town of Northampton during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor	Date	Town Clerk	Date
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Res. #2020-17: Resolution to Accept the Retention and Disposition Schedule for New York Local Government Records LGS-1

Councilman Simmons offered the following resolution and moved its adoption. Councilman Gritsavage seconded the motion.

Roll Call Vote

James Groff	Aye	Art Simmons	Aye
William Gritsavage	Aye	Molly Zullo	Aye
Darryl Roosa	Aye		

Nays-0

Abstain-0

NEW BUSINESS: Post for 2021 Fuel Oil Bids

Councilman Gritsavage motioned to post in the legal Town newspaper for the 2021 Fuel Oil Bids and to have the opening of the bids set for the next regular Town Board meeting on Wednesday, January 20, 2021 at 7 p.m. Seconded by Councilman Roosa and passed by,

A Vote of 5-Ayes: Groff, Gritsavage, Roosa, Zullo and Simmons

Nays-0

Abstain-0

New York State Flag

The New York State Flag owned by the late Councilman Ivar Anderson was donated to the Town Board to be displayed in the Town Conference Room at the Town Hall. It was noted that in looking into information it will cost approximately \$286.00 for a complete indoor mounted Flag set, 3' x 5'to display the flag. After discussion a motion was made as follows:

MOTION: Councilman Roosa motioned the approval to purchase an indoor mounted Flag set to display the New York State Flag in the Town hall conference room at a cost of approximately \$286.00.

Councilman Gritsavage seconded the motioned and passed by,

A Vote of 5-Ayes: Groff, Gritsavage, Roosa, Simmons and Zullo

Nays-0

Abstain-0

Supervisor Groff mentioned that there was no need to hold a year-end meeting this month.

Bookkeeper Nathaniel Matthews stated that just so the board is aware, this year because of the uncertainty of COVID going into next year. We aren't putting any funds into reserves either. We are leaving it into fund balance so we are more fluid.

Town of Northampton Organizational meeting will be held on January 6, 2021 at 7 p.m.

Town of Northampton next regular meeting will be held on January 20, 2021 at 7 p.m.

Adjourn: Councilman Simmons motioned to adjourn at 7:40 p.m. Councilman Gritsavage seconded the motion. All board members were in favor of the motion.

Respectfully submitted,

Elaine Mihalik, Town Clerk